



GREATER SUDBURY POLICE SERVICE BOARD POLICY

SUBJECT: CONDUCT OF INVESTIGATIONS	POLICY NUMBER: PSB037
EFFECTIVE DATE: December 17, 2025	REVISED DATE:
REPORTING REQUIREMENTS: Annually	

1.0 **LEGISLATIVE AUTHORITY**

- 1.1 *Ontario Regulation 395/23: Investigations* under the *Community Safety and Policing Act* details the responsibilities and duties of police officers when conducting investigations.

2.0 **POLICY STATEMENT**

- 2.1 Investigations into criminal and other matters stand as a cornerstone function of the Greater Sudbury Police Service (the “Service”). The Greater Sudbury Police Service Board (the “Board”) understands that successful investigations not only enhance community safety but also bolster public confidence in law enforcement. Conversely, investigations resulting in wrongful accusations can significantly erode community trust. As such, it is imperative to uphold the highest standards of investigative excellence. By doing so, we affirm our commitment to maintaining organizational precision and fostering unwavering trust within our community.

3.0 **POLICY APPLICATION**

- 3.1 The Chief of Police shall comply with *Ontario Regulation 395/23: Investigations* and ensure that:
- a. The Police Service has at least one of each of the following individuals available 24 hours a day:
 - i. A senior investigator;
 - ii. A supervisor; and
 - iii. A major case manager;

- b. The following procedures are in place, and updated on a regular basis:
 - i. Procedures regarding notifying supervisors of matters for the purposes of section 6 of *Ontario Regulation 395/23*;
 - ii. Procedures for undertaking investigations in accordance with *Ontario Regulation 395/23*;
 - iii. Procedures for the management of information relating to investigations in accordance with *Ontario Regulation 395/23*;
 - iv. Procedures for managing informers and agents and ensuring their security in accordance with *Ontario Regulation 395/23*;
- c. Consultation occurs with the Crown Attorney in accordance with *Ontario Regulation 395/23*, including with respect to any concerns raised by the Crown Attorney or judiciary regarding the investigation procedures or the practices of members of the Service related to any aspect of an investigation, and appropriate follow up and review is conducted when concerns are identified;
- d. Members of the Service are adequately trained and deployed as required to undertake or supervise investigations; and
- e. The following factors are considered when determining the number of members of the Service that are required to undertake and supervise an investigation:
 - i. Data on the workload of members conducting investigations from the previous five years;
 - ii. The crime severity index for areas being policed;
 - iii. The clearance rates for the areas being policed;
 - iv. The strategic plan for the police service; and
 - v. The geographical characteristics of the community.

4.0 REPORTING

- 4.1 The Chief of Police shall submit an annual report to the Board demonstrating compliance with this policy.