

GREATER SUDBURY POLICE SERVICES BOARD MEETING
Wednesday May 20, 2020 – 10:00 A.M.
WEBEX

PUBLIC MINUTES

Present:

Michael Vagnini, Chair
Lise Poratto-Mason, Vice Chair
Frances Caldarelli, Member
René Lapierre, Member
Richard Bois, Member
Joanne Latendre, Executive Assistant

Regrets:

Staff:

Paul Pedersen, Chief of Police
Sheilah Weber, Deputy Chief of Police
Sharon Baiden, Chief Administrative Officer

Senior Staff on Hand:

John Valtonen, Inspector

News Media:

Arron Pickford – Sudbury.com
CallInUser2

Ben Leeson – Sudbury Star

Guests:

Paul Notman, CIT Manager assisting as Technical Moderator, Tom Gervais, MSG Police Services Advisor

Motion to Meet In Camera Time – 8:50 .m.

(2020-076) CALDARELLI – BOIS: THAT this Board move to IN CAMERA session to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the *Police Services Act*.

CARRIED

The Board moved back into PUBLIC to resume discussions at 9:50 a.m.

Matters Arising from In Camera Session

The Board discussed and resolved confidential items pertaining to legal and personnel matters.

Roll Call

Attendance was taken.

Declarations of Conflict of Interest

None.

Adoption of Minutes

(2020-080) PORATTO-MASON – CALDARELLI: THAT the Greater Sudbury Police Services Board Minutes of April 15, 2020 be adopted as circulated and read.

CARRIED

Cisco Webex – Virtual Meetings

The following report was previously circulated for Board consideration.

Cisco WebEx Plus is recommended for video conferencing virtual Board meetings.

(2020-074) CALDARELLI – PORATTO-MASON: THAT the Greater Sudbury Police Services Board endorses the use of Cisco WebEx as a video conferencing solution for virtual board meetings.

CARRIED

Cisco Webex – Virtual Meetings

The following report was previously circulated for Board consideration.

OnBoard is a purpose built, cloud based, Board Portal software solution for automated dissemination of Board Books, Agendas, and calendars to all Board Members and Executives.

(2020-075) PORATTO-MASON – CALDARELLI: THAT the Greater Sudbury Police Services Board enters into an Agreement with Passageways OnBoard Master Subscription for a trial period of seventeen months.

CARRIED

Consent and Discussion Agenda

The Board received and approved the Consent Agenda reports for the following items:

- 2019 Police Service Donations Reserve Fund Year End
- 2019 Police Services Board Reserve Fund Year End
- Governance Report – Board Audit
- SIU Section 11 Update
- Notes of Appreciation

The Chief provided an overview of the Reserve Funds which are included for the information of the Board only.

(2020-081) CALDARELLI – LAPIERRE: THAT the Greater Sudbury Police Services Board accepts the Consent Agenda and Discussion Agenda for the May 20, 2020 meeting as distributed.

CARRIED

Notes of Appreciation

An email message was received from Natalie Scherbak, Economic Development CGS, whose department has been doing outreach to local businesses during the pandemic. She advises that businesses in the downtown and Flour Mill areas of Sudbury have commented on the increased police presence. They are really appreciative of the efforts of the Police Service and members and wanted to ensure this positive feedback from business owners was received. “Thank you very much for all your hard work during these times.”

An email message was received from a Sudbury resident wanting to share a wonderful experience with Greater Sudbury Police. After an incident involving a close family member, the Communication Centre was contacted and the resident was greeted with great compassion. Constable Patrick Truskoski was assigned and promptly made contact showing the utmost professionalism and maintaining strict confidentiality. He addressed concerns and questions and provided information for further resources. “This has been my only interaction with the Service. I want to say that I feel safe and secure with your team leading our community. Bravo! Et merci!”

2019 Year End Financial Report

The Board received the 2019 Year End Financial report. The Annual City Audit has now been completed but not yet presented to the City Finance and Administration Committee. The Service budget is included with the City of Greater Sudbury as approved by Council.

(2020-082) LAPIERRE – BOIS: THAT the Board receives the 2019 Year-End Greater Sudbury Police Service Financial Report for the period January 1 to December 31, 2019 for information as audited by KPMG as part of the City of Greater Sudbury audit.

CARRIED

2020 Financial Report January 1 – March 31

The Board received a Financial report for the first three months of the year. For the noted period, spending is aligned with the spending as envisioned in the budget as set. With the declaration of the COVID pandemic in March, priorities shifted with the development of a response plan. Significant unbudgeted spending has been required specifically with the requirement to procure PPE and decontamination products. To date, just over \$222,000 in unbudgeted spending has been required.

(2020-083) BOIS – PORATTO-MASON: THAT the Board receives the Finance Report for the period January 1 , 2020 to March 31, 2020 for information.

CARRIED

Staffing Report

The Board received a report in relation to the activities relative to staffing recruitment, resignation, retirement, and deployment.

(2020-084) PORATTO-MASON – CALDARELLI: THAT the Board, in accordance with Section 31(1) (a) of the *Police Services Act*, hereby appoints members of the Greater Sudbury Police Service January to April 2020 on dates specified; and further

THAT the Board hereby accepts the resignations of members from the positions on the effective dates specified for information.

CARRIED

Service Organizational Chart

The Board received an Organizational Chart which was last updated in March 2019. A comprehensive review of the structure was recently undertaken. A new Chart has been established which has seen the realignment of several areas in consideration of functional relationships.

(2020-085) CALDARELLI – LAPIERRE: THAT the Board approves the 2020 Organizational Chart update.

CARRIED

2019 Collection of Identifying Information Annual Report

The Board received and discussed the 2019 annual report on the *Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties*.

(2020-086) LAPIERRE – BOIS: THAT the Board receives the 2019 annual report in accordance with the ‘Collection of Identifying Information in Certain Circumstances – Prohibitions and Duties’ *Regulation 58/16 of the Police Services Act* and in accordance with the Board’s Policy GSPSB – Policy 027 for information.

CARRIED

2020 Property and Evidence Control Audit

The Board reviewed the Property and Evidence Control Audit for the 2019 year.

(2020-087) BOIS – PORATTO-MASON: THAT the Board receives the report on the results of the 2020 Annual Audit of the Property and Evidence Control function for information.

CARRIED

COVID-19 Information Disclosure Policy

The Board discussed the policy on the disclosure of COVID-19 information which had been circulated earlier in draft. The policy has been updated to include additional information received from the Ministry. A comprehensive procedure has also been established to ensure that members have guidance on the requirements as outlined in the policy.

(2020-088) PORATTO-MASON – CALDARELLI: THAT the Greater Sudbury Police Services Board approves Board Policy GSPSB Policy - 029 COVID-19 Status Information Disclosure.

CARRIED

OAPSB Board of Directors Election

Member Caldarelli has been selected as one of the Big 12 representatives to sit on the OAPSB Board of Directors Her appointment will be confirmed at the Annual General Meeting of the OAPSB which is scheduled for May 29, 2020 virtually. Members congratulated Member Caldarelli.

Report from Chief

Chief Pedersen's report had been circulated in advance of the meeting with the Board Agenda. The Chief reviewed his report highlighting certain activities for the month of May 2020 including Ministry updates on the COVID-19. The Chief specifically extended thanks to Inspector Valtonen who has led the Task Force and Kaitlyn Dunn in Corporate Communications for ensuring timely actions and communiques

The Chief also highlighted that an Indigenous Law Student has been hired for the summer.

Deputy Weber provided operational updates on certain matters of interest.

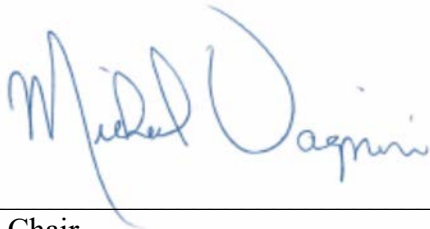
New Business

Chair Vagnini extended special thanks to Paul Notman, CIT Manager, for assisting the Board and Senior Command with the new virtual meeting software and equipment for a successful meeting.

Adjournment: Time – 11:13 a.m.

(2018-089) CALDARELLI – LAPIERRE: THAT this meeting be adjourned.

CARRIED



Board Chair



Board Executive Assistant