



GREATER SUDBURY POLICE SERVICES BOARD
THURSDAY June 21, 2018 4:00 P.M.
Police Headquarters, Alex McCauley Boardroom, 5th Floor

PUBLIC AGENDA



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GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: PROMOTION OF OFFICER	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Our Members Goal: Recruitment and Succession Planning	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Board approves the promotion of the following officer:

Sergeant Doug WARD

BACKGROUND:

Succession planning and promotions within the Service are governed by Human Resources Procedures. In accordance with the Collective Agreement and Promotional Procedure, members are promoted to various ranks within the Service as vacancies occur generally through resignation, retirement or increases in complement.



CURRENT SITUATION:

As a result of a recent retirement, a vacancy was created at the rank of Sergeant.

Sergeant Doug Ward has been promoted and will be presented to the Board June 21, 2018.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR INFORMATION	DATE: June 14, 2018
PUBLIC	
SUBJECT: CORRESPONDENCE	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION: FOR INFORMATION

Correspondence was received from the Ontario Provincial Police reporting on 2017 activity within the Service's jurisdiction.

Correspondence from the Ministry of Community Safety and Correctional Services to AMO President Lynn Dollin regarding Bill 175, *Safer Ontario Act, 2018*.

Copies are attached.

Ontario Provincial Police



Police provinciale de l'Ontario

J.V.N. (Vince) Hawkes
 Commissioner Le Commissaire

File #: 601-00

May 2, 2018

Chief Paul Pedersen
 Greater Sudbury Police Service
 190 Brady Street
 Sudbury ON P3E 1C7

Dear Chief Pedersen:

As part of the year-end analysis, the Ontario Provincial Police (OPP) has committed to providing police services with an annual summary of OPP activity for each policing jurisdiction. The summary includes policing support provided by the OPP to each police service in Ontario in a calendar year.

Enclosed is the Statement of OPP Activity for your area of policing jurisdiction for the calendar year 2017. Additional information regarding the data used for the hours of policing services provided, equivalent FTEs and approximate cost of the services provided is included at the bottom of the statement. This statement is meant to demonstrate the ongoing support we provide to our policing partners. As we are accountable to the Ontario government for OPP resource allocation, we want to ensure that Ontario municipalities and Chiefs of Police are aware of the OPP support provided to their agencies.

The OPP appreciates the cooperative relationships we share with our municipal policing partners in ensuring the safety and well-being of all Ontario residents.

Please do not hesitate to contact me if you have any further questions.

Yours truly,

J.V.N. (Vince) Hawkes, C.O.M.

RECEIVED
 Chief of Police

Attachment

c: Deputy Commissioner Gary Couture, Provincial Commander
 Field Operations, Ontario Provincial Police

Ms. Mary Silverthorn, Provincial Commander
 Corporate Services, Ontario Provincial Police

Mr. Michael Vagnini, Chair
 Greater Sudbury Police Services Board

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MAY 16 2018

Greater Sudbury Police Service

*DK Lekeu & CAO Bauder
 as FYI*



Category	Hours of Policing Services Provided	Equivalent FTEs	Approximate Cost of Services Provided
MVC / TTCI	131.75		
Specialty Services	184.25		
ERT / TRU / Crisis Negotiation	941.5		
Drugs	105.25		
Assault / Sexual Assault / Violent Crimes	862.5		
Canine	44		
Criminal Code Statutes	221.75		
Weapons	17.5		
Impaired Incidents	19.25		
Traffic Other	42.75		
Driver Violations	183		
Fixed Wing / Helicopter / UAV	0		
Fraud	29.5		
Theft	195.25		
Security Detail	17.25		
General Incident	402.75		
Mischief	16.25		
PLT	9.5		
Total:	3424	2.42	\$402,422.72

Notes:

- Hours based on actual events reported in OPP Daily Activity Reporting System rounded to nearest quarter hour.
- Converted to FTEs based on officer availability factor of 1,417 hours per year.
- Estimated cost of services provided based on the total Constable cost used in the Municipal Policing Billing Model.



Office of the Minister

Bureau de la ministre

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May 5, 2018

Lynn Dollin
AMO President
200 University Avenue, Suite 801
Toronto, Ontario
M5H 3C6

Dear President Dollin,

I am pleased to share with you that Bill 175, the *Safer Ontario Act, 2018*, received Royal Assent on March 8, 2018. The *Safer Ontario Act, 2018* repeals and replaces Ontario's *Police Services Act*, amends the *Coroners Act*, and creates, for the first time, the *Missing Persons Act, 2018*, the *Forensic Laboratories Act, 2018*. It also creates new legislation related to the oversight of police, including the *Police Oversight Act, 2018*, the *Ontario Policing Discipline Tribunal Act, 2018*, and the *Ontario Special Investigations Unit Act, 2018*. These statutes fall under the purview of the Ministry of the Attorney General.

As well, please note that the *Police Services Act, 2018* has been proclaimed with an in-force date of January 1, 2020. This will give all involved an opportunity to prepare for the new *Act*, as well as for us to complete a significant amount of necessary regulatory work to underpin the *Act*.

Passing this legislation is a momentous step for our province. It represents the first comprehensive review of the *Police Services Act* since 1990 and the largest policing transformation in a generation. The changes support our goal to build a proactive, sustainable and effective model of policing in Ontario. The *Police Services Act, 2018*, will modernize our approach to community safety by mandating municipalities to undertake local community safety and well-being (CSWB) planning; improve police oversight, transparency and accountability; enhance civilian governance; and respond to the needs and realities of Ontario's diverse communities.

I want to express my gratitude for the advice you provided to help shape the legislation and for your collaboration in achieving this milestone.

I am pleased that we were able to work together to address many of the issues that have been raised by municipal governments. You expressed concerns over certain changes affecting board composition, and we listened. As the Association of Municipalities of Ontario [AMO] requested at the Standing Committee on Justice Policy, and consistent with our efforts to increase diversity on boards, we introduced diversity plan requirements for police services. You

wanted clarity around which services a police service must provide, and that will come through regulations enabled under this *Act*.

The new *Police Services Act, 2018*, will see municipalities taking a leadership role in defining and addressing local needs in collaboration with partners from a wide range of sectors through the development and implementation of CSWB plans. This collaborative approach to community safety and well-being planning represents a province-wide shift from a focus on reactive enforcement approaches to a more proactive and holistic community safety and well-being approach, which will help ensure those in need of help receive the right response, at the right time, and by the right service provider. A few key benefits of this new approach include enhanced collaboration among sectors, transformation of service delivery through better coordination of services, and more effective use of existing resources to address priority issues in the community.

We recognize, however, that municipalities cannot do this alone. In addition to standing ready to provide guidance documents and advice in preparing these plans, we agree that there is more for all levels of government to do to help you lead locally on these challenges. A crucial step, responsive to what we have heard from you, came in our most recent budget with a historic investment in mental health services, including, for example, establishing new integrated mobile crisis response teams – including community crisis workers, safe beds, and case managers in areas where they do not currently exist – to support people in crisis who might otherwise end up entering the justice system. We hope that CSWB planning will help you develop the case for the assistance you need in the future.

We also know that some municipalities may experience challenges due to limited capacity and resources. That's why municipalities will have the discretion and flexibility to create joint CSWB plans with surrounding municipalities. Municipalities may also partner with First Nation band councils to develop plans. This new legislative requirement for CSWB planning will come into force on January 1, 2019 – which would mean first plans must be adopted by January 1, 2021. As we move forward, my ministry is committed to working with our municipal and policing partners to identify and develop further appropriate supports required to implement these changes. This includes continuing to transform our grant programs to an outcomes-based funding model that better supports local CSWB initiatives. Further information on grants transformation will be communicated as soon as possible.

Finally, the requirements in this *Act* for what must be in a CSWB plan are not onerous. We commit to working with you through AMO to ensure any regulations that might, in the future, be developed to clarify best practices for CSWB plans take into account the unique needs of different municipalities across the province.

The *Act* will also help to modernize and strengthen the civilian police governance system through more consistent and effective oversight and accountability. The changes will ensure all municipalities policed by the Ontario Provincial Police (OPP) have an OPP detachment board to provide civilian governance with respect to policing received from the local OPP detachment. OPP detachment boards will determine local priorities and objectives for the detachment and advise the detachment commander with respect to policing that is provided by the detachment. In addition, OPP detachment boards will have the power to establish local policies after consultation with the detachment commander, with respect to policing in the area. My ministry

recognizes that there are unique geographic differences among municipalities in Ontario, such as those in the north; that is why we have built flexibility into the legislation to address these circumstances via regulation. We will work with AMO and our municipal partners to develop criteria for multiple OPP detachment boards and to determine OPP detachment board composition.

This is a large, complex *Act*. My Ministry is committed to ongoing dialogue with municipalities to ensure the *Act* is effectively rolled out across our great province. There is at least one area that has created some confusion that I would like to comment on. This *Act* does not, and will not, privatize core policing. In fact, it places a limit on what could potentially be privatized in the future. However, we know there are exciting initiatives going on across the province involving better cooperation between community organizations and police, and we look forward to working with you to spread those great ideas.

Thank you again for your support and ongoing efforts to build safer, stronger communities in Ontario.



Sincerely,

A handwritten signature in cursive script, reading "M. Lalonde".

Marie-France Lalonde
Minister



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR INFORMATION	DATE: June 14, 2018
PUBLIC	
SUBJECT: 2019 POLICE SERVICES BOARD MEETING SCHEDULE	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION: FOR INFORMATION ONLY

BACKGROUND:

The Greater Sudbury Police Services Board meetings are regularly scheduled on the third Wednesday of each month with the Public session starting at 4:00 p.m. Meeting locations may change to accommodate large events or presentations to the Board.

Meetings are not convened in July and August and scheduled only as required and with the consensus of the Board.

CURRENT SITUATION:

The proposed 2019 Board Meeting Schedule is attached.

Please advise the Board Executive Assistant if you are unable to attend any meeting. Board Members are reminded that teleconferencing is available to facilitate participation.



**GREATER SUDBURY
POLICE SERVICES BOARD
SCHEDULE OF MEETINGS
2019**



Wednesday	JANUARY 16
Wednesday	FEBRUARY 20
Wednesday	MARCH 20
Wednesday	APRIL 17
Wednesday	MAY 15
Wednesday	JUNE 12

MEETINGS IN JULY AND AUGUST SCHEDULED AS REQUIRED

Wednesday	SEPTEMBER 18
Wednesday	OCTOBER 16
Wednesday	NOVEMBER 20
Wednesday	DECEMBER 11



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR INFORMATION	DATE: June 14, 2018
PUBLIC	
SUBJECT: NOTES OF THANKS	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Our Members Goal: Acknowledging Exceptional Efforts	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION: FOR INFORMATION ONLY



CURRENT SITUATION:

A letter was received from the Louis Street Association thanking the Board for their support of the 2017 Christmas Festivity. Thanks also to Chief Pedersen, Barb Makela, and other staff who attended and helped serve the families. “As we continue to work with the Greater Sudbury Police Service on policing in our community, we are hoping to reduce the need for policing and strengthen our police-community relationships.”

A letter was received from the Sudbury Manitoulin Children’s Foundation thanking the Board for their support to the 2018 ‘Send a Kid to Camp’ program. The generous gift helped disadvantaged children in this community enjoy the wonders of a summer camp experience.”



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR INFORMATION	DATE: June 14, 2018
PUBLIC	
SUBJECT: NOTES OF APPRECIATION	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Our Members Goal: Acknowledging Exceptional Efforts	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION: FOR INFORMATION ONLY



CURRENT SITUATION:

An email message was received from a Sudbury family who attended this year's Police Week opening ceremonies. "We wanted to thank you and your team for hosting this event. Our 11 year old child had experienced bullying at school which was resolved. They watched Constable Kennelly, School Resource Officer, in the Lip Synch Battle and this alleviated the stress they were feeling. The family is thrilled and relieved to know that they could turn to Constable Kennelly for help. Our 4 year old also had a positive interaction with the officer. We are grateful for this experience – the kids were able to see a different side of policing and we feel reassured to know that they are in good hand while at school."

A letter was received from a Sudbury resident expressing sincere thanks to Constable Dale Bailey for his support during a family death. "It was a difficult day. You attended and provided immeasurable support. You are a tremendously capable person and your care, concern, and attention to detail will be forever appreciated. You are a true professional and an asset to your Service. All the best to you as you continue to support your community in your valued and appreciated role."



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC SUBJECT: APPOINTMENT OF NEW AUXILIARY OFFICERS	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Board approves the appointment of Auxiliary Constables on the effective dates noted pursuant to Section 52(1) of the *Police Services Act* in accordance with the terms and conditions set forth in the Approval of Appointment form;

- | | |
|------------------------------|----------------------|
| CHARLEBOIS, Alexander | June 21, 2018 |
| CROWDER, Dustin | |
| FORTIER, Marc | |
| GILBERT, Christopher | |
| LEBLOND, Brandon | |
| NEELEY, Shane | |
| ROULEAU, Marcus | |
| SHEPPARD, Joel | |

BACKGROUND:

The Ministry of Community Safety and Correctional Services is responsible for processing and approving the appointment of Auxiliary Constables.

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To ensure that these members can carry out their assigned duties as Auxiliary Constables, application is made to the Ministry of Community Safety and Correctional Services to have them appointed as Auxiliary Constables pursuant to Section 52(1) of the *Police Services Act*.

The Police Services Board appoints the member as an Auxiliary Constable upon approval by the Ministry.

Once a Police Service Board appoints an individual as an Auxiliary Constable and the Ministry of Community Safety and Correctional Services approves the appointment, the individual can be sworn in by the Board. The appointment is valid until the appointee is no longer an Auxiliary member of the Greater Sudbury Police Service.

CURRENT SITUATION:

The Greater Sudbury Police Services Board recruits individuals to serve in the function as Auxiliary Constables. These are non-paid positions within the Service. The primary duties of Auxiliary Constables include providing a uniform presence at special events such as parades, assisting with crime prevention activities, camera monitoring, and to perform a ride-along function under the supervision of a police officer.

The Board is asked to appoint the members as cited in this report as Auxiliary Constables in accordance with the above-noted process. These volunteer members have been through an intense in-house training program under the direction of Auxiliary Liaison Officer Sergeant Marc Guerin.

Approval will be obtained from the Ministry of Community Safety and Correctional Services to have them appointed as Auxiliary Constables. Pursuant to Section 52(1) of the *Police Services Act* upon receipt of the Board appointment of their status, the Auxiliary Members will undertake the Oath of Office.

These new members will be introduced to the Board at the September 19, 2018 meeting.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: LIONS' EYE IN SKY EQUIPMENT REPLACEMENT	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Greater Sudbury Police Services Board approves the upgrade of the Lions' Eye in the Sky camera equipment replacement; and further

THAT the Board enters into an Agreement with IVision for the purchase of replacement cameras supported by wireless technology at a cost of \$86,575 with funds to be drawn from the Police Capital Financing Reserve Fund and donations in the amount of \$9,500 on the understanding that these funds will be replaced with savings on line charges in the operating budget in future years.

BACKGROUND:

Since 1996, the Greater Sudbury Police Service has operated the Lions' Eye in the Sky Closed Circuit Television (CCTV) camera monitoring system. Having started as a first of its kind in Ontario if not in Canada, Sudbury was in the forefront of using CCTV monitoring as a tool for law enforcement. The initial pilot project involved a number of community partners with a strong partnership with the Lions' Club of Sudbury who continues to be one of the lead supporters.

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Since that time, GSPS through its Lions' Eye in the Sky Advisory Committee has continued to develop the downtown CCTV camera system and has served as an example to many municipalities in Ontario who now have CCTV networks throughout their cities.

There are many benefits of the CCTV camera system including but not limited to:

- Providing the ability to monitor officer activities, for example, traffic stops or other incidents which has improved officer safety
- Assisting in the search and location of missing persons
- Providing real time monitoring of incidents underway
- Providing after the fact evidence in areas where crimes have been committed

CURRENT SITUATION:

The Lions' Eye in the Sky Advisory Committee continues to provide guidance and advice on the system. The group is comprised of volunteers, many with over 15 years of commitment to the program.

Over the years, the system has expanded and currently consists of seventeen cameras located throughout the downtown core. Signage is displayed throughout the boundaries of downtown Sudbury indicating the existence of the cameras. Signage is also in close proximity to actual cameras. Of the 17 downtown cameras, 12 are due for replacement as some are over 10 years old. These units have proven to be robust and reliable in terms of functionality and ongoing maintenance.

In 2016, the Hnatyshyn Park location had a wireless camera installed which was the first of its kind for the system as all others operate by dedicated fiber lines. This camera yielded savings in both installation and ongoing savings in line charges. The Beech at Elgin camera was upgraded to wireless in 2017 which also resulted in savings. All wireless access is point to point encrypted wireless and very secure. This technology is currently being used in industry, for example Atomic Energy Canada.

While the Lions' Eye in the Sky project has proven to be a deterrent to crime, it has also improved the Service's ability to deal with crime and anti-social behaviours such as prostitution, public intoxication, and panhandling. It has increased capacity to deal with crime in real time and assists in identifying potential persons of interest after the fact. In feedback surveys, the public reported enhanced feelings of safety and security.

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IVision Systems has been the provider of camera equipment and service since the beginning. They have worked closely with the Advisory Committee and GSPS to provide the latest technology and advice. Their software is used throughout the GSPS not only for the downtown cameras but for all GSPS security. IVision Systems is also the established vendor of record for the City of Greater Sudbury.

The annual operating cost of the program to GSPS is \$20,160 including fibre optic fees and maintenance.

Given that a number of cameras are now due for replacement, it is recommended that this is the time to transition to wireless technology. This shift will result in annual savings in line charges of \$17,280.

The wireless system will also provide access to other areas of the city for merely the cost of a camera and wireless transmitter.

At their meeting of June 15, 2018, the Lions' Eye in the Sky Advisory Committee endorsed the wireless solution proposed and recommends the system be replaced by this new technology. Funding available through the Advisory Committee is \$2,000 from the Sudbury Business Improvement Area, \$4,000 for the Health Community Initiative (HCI) funds of Council and \$3,500 from the Lion's Club of Sudbury as previously donated and held in the Donations Reserve Fund account.

Given the annual operating savings that will be realized, it is recommended that the system be replaced in its entirety with wireless units. The additional monies required to fund the replacement can be drawn from the Police Capital Financing Reserve Fund and repaid through annual savings in operating costs and any further donations received. In consultation with City Financial Services, this too was also endorsed as the appropriate approach to replacement costs.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: CANADIAN HEARING SOCIETY SERVICE AGREEMENT	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Greater Sudbury Police Services Board enters into an Agreement with the Canadian Hearing Society for the purpose of access to interpretation services.

BACKGROUND:

Interacting with Police can be stressful regardless if you are a witness, victim, or offender. Police as a first responder may at times require the assistance of an interpreter to converse with a Deaf, deafened, oral deaf, or hard of hearing person using Deaf American Sign Language ASL-English or LSQ-French user. An interpreter becomes the voice of the deaf person and the bridge to the officer.

CHS Interpreting Services, a core program offered by CHS, was established in 1980 and has grown to be the largest provider of sign language interpreting services in the province. CHS Interpreting Services believes it is critical that providers of sign language interpreting services meet the highest of standards and that these standards are consistent with the needs of the community.

.../2

The CHS Interpreting Services screening process, developed in conjunction with the Deaf community, requires interpreters to demonstrate superior skill and ethical behavior; ensures each interpreter is experienced in a broad range of community settings including medical; and guarantees compliance with all Privacy and accessibility legislation.

All CHS Interpreting Services' Registered Interpreters are required to adhere to the Association of Visual Language Interpreters in Canada's (AVLIC) Code of Ethics. Our interpreters receive ongoing professional development and support.

Canadian Hearing Society is in full compliance with requirements under the *Accessibility with Ontarians with Disabilities Act*. As a leader in accessibility, CHS played an active role in the development of standards incorporated into the *Act*. CHS has also actively partaken in AODA review processes, providing additional feedback on remaining gaps or deficits within the legislation, particularly as they relate to persons who are Deaf, deafened, oral deaf, or hard of hearing.

CURRENT SITUATION:

Services would be provided through video remote interpreting (VRI) services using the CHS Wavelink application whenever possible. Onsite interpreters can also be arranged.


Services will be available on-demand from 9 a.m. to 5 P.m. Monday to Friday and through Emergency Interpreting Services (EIS) outside regular office hours.

Training workshops will cover the topics of Deaf culture and effective communication. CHS has offered to provide training to GSPS staff which will be availed once the Agreement is executed.

The Board is requested to enter into an Agreement with Canadian Hearing Society to provide interpretation services as described.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: BELL LINE AGREEMENTS	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Board enters into a consolidated Agreement with Bell Canada for a five-year period to cover all business lines; and further

THAT the Board enters into a three year agreement for the PRI (megalink service).

BACKGROUND:

The Board has recently entered an Agreement Véri-Aud to complete a comprehensive telephone system analysis. The review continues to be underway with areas for savings being identified. As lines are added to the system, Agreements are entered with a variety of start and end dates throughout the year.

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CURRENT SITUATION:

Over the years, there have been changes to how operating lines are charged. There is an opportunity to standardize all Agreements with savings to be garnered if five-year Agreements are entered as opposed to one or three-year agreements. Our consultant recommends this is the appropriate direction to go given our business operating environments.

Current business lines under contract at \$38 per line per month would drop to \$27 on a three-year Agreement or \$25 on a five-year Agreement. This would apply to about one third of current business lines. As a result of the audit, there is also the opportunity to reduce the total number of business lines in use which will also present savings.

In addition, the current PRI also called a megalink, digital or fiber is a state of the art line that provides nearly perfect sound quality. The Service has had this for some time and is currently on a five year agreement that started in 2016 involving a monthly charge of \$932.20 per month. Bell has a new offer available which consolidates some charges to one billing platform at a reduced cost of \$575.00 per month for a three year period. This would realize a monthly savings of \$357.20. It is recommended that the Service avail this three year agreement offer.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: SUPPORTING POLICE RESPONSE TO SEXUAL VIOLENCE AND HARASSMENT GRANT PROGRAM – 2018-2019 and 2019-2020 APPLICATIONS FOR FUNDING	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer	Approved by: Paul Pedersen Chief of Police

RECOMMENDATION:

THAT the Board makes two applications under the MCSCS 2018-2019 and 2019-2020 ‘Supporting Police Response to Sexual Violence and Harassment’ Grant Program to offset costs associated with new initiatives Project Inclusion and Project Renew, each not to exceed \$75,000 in Program support in each year.

BACKGROUND:

The Ministry of Community Safety and Correctional Services (MCSCS) has recently announced the 2018-2019 ‘Supporting Police Response to Sexual Violence and Harassment’ Grant Program. The program provides funds to support risk-based initiatives that aim to enhance community safety and wellbeing. The need for assistance for vulnerable and marginalized individuals of our community has been acknowledged by health care providers and outreach workers. Project Inclusion will provide mobile outreach services.

Project Review will assist those navigating the criminal justice system.

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SUBJECT: SUPPORTING POLICE RESPONSE TO SEXUAL VIOLENCE AND HARASSMENT GRANT PROGRAM – 2018-2019 and 2019-2020 APPLICATIONS FOR FUNDING	Page 2
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In recognition of the work already underway in many Ontario communities to move towards collaborative approaches to community safety and wellbeing, the theme aims to support initiatives that bring together different sectors to address local priority risks through collaboration and partnership. The Greater Sudbury Police Service has received letter of support and commitment from many partners and agencies with similar interests.

Projects eligible for funding will be risk-based, collaborative, and asset-based.

CURRENT SITUATION:

In consideration of this year’s priority focus and the work currently underway in Sudbury, the Service seeks funding consideration for two applications as follows:

Project Inclusion

The associated trauma of victimization has a lifelong effect on the individual which ultimately affects the health and safety of a community. In some extreme cases, vulnerability leads to loss of life as witnessed with the nation-wide Missing and Murdered Indigenous Women and Girls (MMIWG) inquiry, mental health issues, and addiction. The spirit of Project Inclusion is to open dialogue and build relationships to more effectively support and protect sex trade workers who are among the most marginalized, vulnerable and at-risk persons in the community.

The goals of this project include providing Sex Workers access to community stakeholders and the police to start the difficult dialogue in resolving social and safety concerns including sexual assault, violence, and harassment.

Enhanced and innovative sensitivity training will be provided to frontline Officers to be more effectively equipped to respond in an effective, respectful, and culturally sensitive manner to victims of crime.

Currently, outreach is occurring but lacks coordination with community partners and requires a mobile option. Stakeholders will assist in the development of an innovative mobile outreach initiative.

All partners participate and work together to share responsibility for community safety.

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**SUBJECT:
SUPPORTING POLICE RESPONSE TO SEXUAL VIOLENCE AND
HARASSMENT GRANT PROGRAM – 2018-2019 and 2019-2020
APPLICATIONS FOR FUNDING**

Page 3

Project Renew

From internal and external reviews of unfounded sexual assaults in Greater Sudbury, areas were identified in relation to how the investigations were conducted, the treatment and understanding of sexual assault survivors, and myths about sexual assault survivors that could be improved. The external review team consisted of several community advocacy groups, including Health Sciences North Violence Intervention and Prevention Program (VIPPP) and Voices for Women, YWCA Geneva House, Centre Victoria pour Femmes, Sudbury and Area Victim Services (SAVS), and N'Swakamok Native Friendship Centre.

Project Renew will feature enhanced Officer training, creation of a Manual of Best Practices for sexual assault investigations and victim-centered support, and the development of innovative training videos.

These initiatives will strengthen existing and develop new community relationships specifically related to Project Renew and include Crown Attorney Offices across the province of Ontario.

Through Project Renew, the continued relationship between GSPS, SAVS, and N'Swakamok Native Friendship Centre will be strengthened by providing frontline Officers the tools they need to better support victims and survivors of sexual assault, violence, and harassment. Better support will increase the quality of referrals to these agencies and make victim/survivor support more effective and victim-centered.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: CIVIL REMEDIES FOR ILLICIT ACTIVITIES (CRIA) GRANT – 2018/2019 APPLICATIONS FOR FUNDING	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer	Approved by: Paul Pedersen Chief of Police

RECOMMENDATION:

THAT the Board makes two applications under the 2018 – 2019 Civil Remedies for Illicit Activities (CRIA) Grant Program through the Ministry of the Attorney General to offset costs associated with Project Innovate and Project Enhance, each not to exceed \$100,000 in Program support.

BACKGROUND:

The *Civil Remedies Act*, 2001 came into force in Ontario in April, 2002. The *Act* provides for civil forfeiture of property that was obtained as a result of unlawful activity or that is an instrument of unlawful activity. All property that is forfeited is converted to cash and deposited into a Special Purpose Account (SPA).

The *Act* stipulates that funds may be disbursed for grants to assist victims or to prevent unlawful activities that result in victimization.

The Ministry of the Attorney General (MAG) has recently announced the 2018-2019 Civil Remedies for Illicit Activities (CRIA) Grant Program.

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CURRENT SITUATION:

The Service proposes seeks to secure funding for two applications as follows:

Project Innovate

Safety, education, awareness, collaboration, and harm reduction are key principles of prevention. Project Innovate will facilitate prevention from an enforcement perspective through covert surveillance and intelligence gathering by the Human Trafficking and Organized Crime Investigator. Strengthened community partnerships will provide more accurate and reliable information to support investigations.

Funding will supplement the Service's Counter Sexual Exploitation Strategy enhanced training and equipment aided by a light mobile surveillance vehicle.

Through improved training and use of cutting-edge surveillance technology, investigators and support staff will develop their skills to address instances of sexual exploitation and domestic sex trafficking in a victim-centered, trauma informed approach and prevent victimization from occurring.

Project Enhance

The Service's Intelligence Unit regularly visits community partners and businesses to provide valuable recommendations for safety and security that will deter and prevent unlawful activity from occurring in proximity to establishments.

Project Enhance will ensure the Intelligence Unit and covert Technical Officer/Intelligence Investigator receive a sustainable mobile surveillance vehicle to further augment enforcement and prevention initiatives. The Officer responsible for the vehicle and systems will receive will attend regular training on equipment and techniques.

The vehicle will be used for conducting ongoing static and mobile surveillance essential in lawfully capturing information and intelligence on offenders involved in domestic sex trafficking and sexual exploitation.

Offenders and victims can be identified more efficiently and effectively.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: FINANCIAL REPORT YEAR-END DECEMBER 31, 2017	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Fiscal Accountability and Transparency	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Board receives the 2017 Year-End Greater Sudbury Police Service Financial Report for the period January 1 to December 31, 2017 for information as audited by KPMG as part of the City of Greater Sudbury audit for information.

BACKGROUND:

The Police Services Board passed the approved 2017 budget by way of resolution #2016-0149 at their meeting of December 14, 2016.

This budget was recommended to and accepted by City of Greater Sudbury Council in the amount of \$56,604,204.

CURRENT SITUATION:

The City of Greater Sudbury Audit is now complete and will be presented to the City of Greater Sudbury Audit Committee on June 19, 2019.

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During the audit, GSPS staff met with the senior audit team to review matters and respond to any questions that arose during the audit. All areas were addressed and responded to.

An analysis of 2017 expenditures and revenues is summarized by way of the table and associated notes below with a comparison between the annual budget and actual year end results. As a general comment overall, spending came in within the approved budget.

The key variances were derived primarily from revenues received particularly in the form of provincial grants which at the time the original budget was set had to been approved. These result in increased expenditures which are offset by associated grant funds.

Financial Overview Year ended December 31, 2017

Category Description	Annual Budget	Year End Actual	% Change
Salaries & Benefits	\$ 50,983,800	\$ 51,145,350	0.32%
Operating Costs	\$ 6,614,481	\$ 7,221,658	9.18%
Contr to Reserves/Capital	\$ 2,994,497	\$ 3,056,881	2.08%
Revenue	\$ (4,988,574)	\$ (5,819,685)	16.66%
Net Total	\$ 55,604,204	\$ 55,604,204	0%

1. *Salaries and Benefits are within the overall budgeted allocation for this cost centre. Salary expenses associated with unbudgeted grant sources contributed to the variance noted with the impact being netted between the two cost centres. Retiree benefit premiums were higher than budgeted. Group Insurance, OMERS, EI, WSIB, EHT Levies, CPP, PT Wages, and Overtime all came in over budget allocations.*
2. *Operating expenditures show a variance in certain areas due to higher than expected spending most notably for training, vehicle maintenance, enforcement supplies, communication costs, contract maintenance, computer software and professional. Grant program monies received served to offset certain expenses and are recorded as revenues.*
3. *Provision to Reserves & Capital shows a slight variance, most notably due to a draw from the Sick Leave Reserve Fund to offset sick leave top up payments.*
4. *Year-end revenues recorded were greater than budgeted as a result of grant funding received after budget was approved. Fees associated with Police Clearance, Fingerprint and Photographs, and Cruiser Rentals were also higher volumes processed. Revenue is slightly down this year for False Alarm Fees and Alarm Registrations and Police Reports.*

Overall, the Service realized a successful year financially with spending within the authorized budget.

In terms of Capital Spending, eight police vehicles were purchased, six of which were new Ford Utility Police Interceptors for the frontline. These are deployed primarily to rural areas and are being tested in terms of overall performance in those areas. All uniform patrol vehicles are now Chargers and Ford Utilities which have been phased in over the past several years. This now replaces the Crown Victorias which were discontinued from production. Some of these vehicles do remain in service with our Citizens on Patrol Program.

Other capital projects included the launch of Comm Vault which is a backup and disaster recovery software, Microsoft Exchange Software, and installation of security system card readers to certain locations in the building. A number of furniture replacement purchases were also made consistent with our aim to improve the functioning of office spaces.

All unspent capital is earmarked for future automation, communications, and facilities projects and has been transferred to the Capital Financing Reserve Fund in keeping with the Reserve Fund By-law.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: FINANCIAL REPORT JANUARY 1 TO MARCH 31, 2018	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Fiscal Accountability and Transparency	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Board receives the Finance Report for the period January 1 , 2018 to March 31, 2018 for information.

BACKGROUND:

The authorized Police Services Budget for the 2018 year is \$57,763,721 which was approved by the Police Services Board on November 20, 2017, motion #2017-142 and subsequently accepted by City Council.

This year the approval included an annual provision of \$597,348 to fund a future facilities improvement plan.

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CURRENT SITUATION:

The first three months of the year have seen a number of activities well underway and aligned with the spending forecasts as envisioned in the budget as set. While it is still very early in the spending cycle, to date overall expenses are within budgets with overtime higher than anticipated in the Communication Centre due to unanticipated absences.

The following table serves to provide an overview of activities:

Category Description	Annual Budget	Year to Date Budget	Year to Date Actual	% Change	
Salaries & Benefits	\$ 53,060,222	\$ 13,219,265	\$ 13,258,722	-0.30%	¹
Operating Costs	\$ 7,010,812	\$ 1,754,498	\$ 1,765,378	-0.62%	²
Contr to Reserves/Capital	\$ 3,477,554	\$ 908,108	\$ 908,108	0.00%	³
Revenue	\$ (5,784,867)	\$ (1,193,219)	\$ (1,247,229)	-4.33%	⁴
Net Total	\$ 57,763,721	\$ 14,688,652	\$ 14,684,979	0.03%	

1. Year to date salary and benefits are showing a slight variance. Overtime is up in the Communication Centre. Other variances are noted in statutory benefit payments which are higher in the first half of the year than the latter. Group benefit premiums are below the budget.
2. The operating expense variance minor and related to the health spending account overage.
3. Contributions to capital reserve accounts are in keeping with budgeted allocations.
4. Revenues are showing higher than allocated budgets. Fingerprints and photographs have yielded more than the set budget year to date. The Police Services Board Trust Fund and Chief's Youth Initiative Fund revenues are also run through operating and final adjusting entries are not realized until year end.

In the coming weeks, a comprehensive analysis will be undertaken to forecast year-end anticipated spending. This will be done once half a year of fiscal spending has been realized.

As well, the 2019 budget cycle is now underway with general guidelines having been established and adopted by City Council. This information is under separate report.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR INFORMATION	DATE: June 14, 2018
PUBLIC	
SUBJECT: BUDGET 2019	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Fiscal Accountability and Transparency	
Recommended by: Sharon Baiden Chief Administrative Officer	Approved by: Paul Pedersen Chief of Police

RECOMMENDATION: FOR INFORMATION AND DISCUSSION

BACKGROUND:

At the Tuesday May 15, 2018 meeting of the City of Greater Sudbury’s Finance and Administration Committee, an overview of the 2019 Forecast budget as well as a request for direction for the 2019 budget process was presented along with a 2019 Budget Schedule (attached below).

The purpose of the report was to provide a description of the proposed 2019 Budget development process with a schedule of approvals for the Operating and Capital Budgets along with User Rate Budgets by February 2019. The general philosophy of the 2019 budget will be to emphasize the relationship between services, service levels, and expected costs and to assess its alignment with the strategic plan and expected outcomes.

As an outside Board, GSPS is asked to submit preliminary budget estimates as part of the City’s overall general budget Forecast no later than October 12, 2018 so that the Finance and Administration Committee can consider this along with the City’s during deliberations in 2019. The actual recommended budget will be deliberated and approved once the new council has been appointed.

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2019 Budget Schedule

2019 Budget Direction Preliminary Forecast of Operating and Capital Budgets and Water/Wastewater Rate Increase	May 15, 2018
Community Consultation Session • On-Line Submissions	Fall 2018
Update Meeting	September 25, 2018
Table Budget Document 2019 Operating and Capital Budget Overview Presentation (CAO & CFO) Presentation from Outside Boards (tentative)	Late January 2019*
Budget Meeting • Review and approve Operating and Capital Budgets and Water/Wastewater Rates • Three consecutive meetings have been scheduled	Late February 2019*
City Council Approval of 2019 Operating and Capital Budget	Council Meeting following Finance and Administration Committee Approval of the Budget*
Approval of 2019 Property Tax Policy	May 2019

Note * The 2019 dates will be set and presented to Council with the 2019 Council and Committee meeting Schedule.

The report submitted to Council contained a note in reference to outside Boards as a factor influencing the 2019 Operating Budget as follows:

8. Preliminary estimates from the outside Boards which includes Nickel District Conservation Authority (10% increase to the operating grant), and Greater Sudbury Police Services (GSPS), as well City staff estimate for the Sudbury and District Health Unit (2% to remain consistent with prior years) result in an increase to the 2019 budget by \$2.4 million. The GSPS budget reflects a 3.8% increase over 2018 and includes an estimate for costs related to the annual provision to fund its Facilities Improvement Plan. GSPS are at risk of losing the Policing Effectiveness and Modernization Grant which is intended to improve effectiveness, efficiency, and modernization of policing services. This represents a potential loss of \$1.1 million in 2019 and a further reduction of \$360,000 in 2020. Although the cost of implementing *Cannabis Act* legislation is not specifically known, it is anticipated that there could be a 2% impact on the GSPS budget, worth approximately \$1.1million.

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While the 3.8% is an estimate, the draft budget contains a provision to the Facilities Improvement Plan as was endorsed in 2016 by the Board. Although the Plan as originally presented has not proceeded, the commitment to financing debt for future facilities plans is included. Increased contributions to WSIB are also included given the requirement to increase the future liability account. The financial impact of cannabis legislation is still not known but stands to impact salary spending, training, and equipment costs. Operating and administration divisions will soon begin the process of identifying their requirements for the upcoming year for consideration.

The report to the Finance and Administration Committee also contained a number of resolutions, one of which relates to police, most notably:

Resolution Six:

THAT the City of Greater Sudbury requests its Service Partners (Police Services Board, Nickel District Conservation Authority, and Sudbury and District Health Unit) to follow the directions in resolution one of the report entitled "2019 Budget Direction" from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on May 15, 2018, when preparing their 2019 municipal funding requests.

The 2019 City of Greater Sudbury Budget Direction Report is attached.



Request for Decision 2019 Budget Direction and 2019-2020 Two Year Financial Forecast

Presented To: Finance and
Administration
Committee

Presented: Tuesday, May 15,
2018

Report Date: Wednesday, May
02, 2018

Type: Managers' Reports

Resolution

Resolution #1:

THAT the City of Greater Sudbury directs staff to prepare a 2019 Business Plan that includes an operating budget for all tax supported services that considers:

- a. The cost of maintaining current programs at current service levels based on anticipated 2019 workloads;
- b. The cost of providing provincially mandated and cost shared programs;
- c. The cost associated with growth in infrastructure that is operated and maintained by the City;
- d. An estimate in assessment growth;
- e. Recommendations for changes to service levels and/or non-tax revenues so that the level of taxation in 2019 produces no more than a 3.5% property tax increase over 2018 taxation levels.

Resolution #2:

THAT the City of Greater Sudbury directs staff to develop the 2019 Capital Budget based on an assessment of the community's highest priority needs

Signed By

Report Prepared By

Liisa Brule
Coordinator of Budgets
Digitally Signed May 2, 18

Division Review

Ed Stankiewicz
Executive Director of
Finance, Assets and Fleet
Digitally Signed May 2, 18

Financial Implications

Jim Lister
Manager of Financial
Planning and Budgeting
Digitally Signed May 2, 18

Recommended by the Department

Kevin Fowke
General Manager of
Corporate Services
Digitally Signed May 2, 18

Recommended by the C.A.O.

Ed Archer

consistent with the application of criteria that considers:

Chief Administrative Officer
Digitally Signed May 2, 18

- a. Financial affordability;
- b. Financial commitments and workload requirements in subsequent years for multi-year projects;
- c. The increased operating costs associated with new projects;
- d. The probability and potential consequences of asset failure if a project is not undertaken;
- e. The financial cost of deferring projects.

Resolution #3:

THAT the City of Greater Sudbury directs staff to prepare a Business Plan for Water and Wastewater Services that includes:

- a. The cost of maintaining current approved programs at current service levels based on anticipated production volumes;
- b. The cost associated with legislative changes and requirements;
- c. The cost associated with growth in infrastructure operated and maintained by the City;
- d. A reasonable estimate of water consumption;
- e. A rate increase not to exceed 7.4%, subject to further review following completion of an updated long-term financial plan for water/wastewater services in the third quarter of 2018.

Resolution #4:

THAT the City of Greater Sudbury directs staff to provide recommendations for changes to user fees that reflects:

- a. The full cost of providing the program or services including capital assets, net of any subsidy approved by Council;
- b. Increased reliance of non-tax revenue;
- c. The application of the means-based fee policy approved in the second quarter of 2018;
- d. Development of new fees for municipal services currently on the tax levy.

Resolution #5:

THAT the City of Greater Sudbury directs staff to present any service enhancements, changes in services, or new service proposals as Business Cases for consideration by City Council on a case-by-case basis, subject to the following conditions:

- a) Any business case request from Councillors must be approved by resolution of Council or Committee to be incorporated into the 2019 Budget Document;
- b) Any business case with a value of \$50,000 or less be incorporated into the base budget where the Executive Leadership Team supports the change, with a summary of such changes disclosed to Council;
- c) Any business case Council directs staff to include for consideration that is not recommended by ELT be presented in the 2019 Budget Document regardless of its value.

Resolution #6:

THAT the City of Greater Sudbury requests its Service Partners (Police Services Board, Nickel District Conservation Authority, and Sudbury and District Health Unit) to follow the directions in resolution one of the report entitled "2019 Budget Direction" from the General Manager of Corporate Services, presented at the Finance and Administration Committee meeting on May 15, 2018, when preparing their 2019 municipal funding requests.

Resolution #7:

THAT the City of Greater Sudbury approves the proposed 2019 Budget Schedule in Appendix A of the report entitled "2019 Budget Direction" from the General Manager of Corporate Services, presented to the Finance and Administration Committee meeting on May 15, 2018.

Finance Implications

If approved, staff will prepare the 2018 Operating Budget with a tax increase of no more than 3.3% and a Water Wastewater Budget that reflects a 7.4% rate increase.

Relationship to the Strategic Plan / Health Impact Assessment

This report refers to operational matters. Indirectly, following the directions recommended in this report support service efforts that advance all of Council's strategic priorities.

Report Summary

This report provides an overview of the 2019 forecast budget, as well as recommendations for directions to guide staff in the preparation of the 2019 Business Plan (budget).

Financial Implications

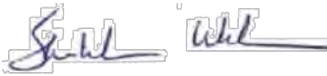

There are no direct financial implications associated with this report. Budget directions provide staff with Council approved guidelines for producing the city's operating, capital and rate supported budgets. The 2019 budget's final approval is subject to further public review as well as City Council review and approval, which is anticipated to be provided in the first quarter of 2019.

Supporting Documents

1. 2019 Budget Direction Report (pdf)
2. Appendix A 2019 Budget Schedule (pdf)
3. 2019 Budget Directions_May15,2018_1 (pdf)



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR INFORMATION	DATE: June 14, 2018
PUBLIC SUBJECT: PROPERTY AND EVIDENCE CONTROL AUDIT	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Ongoing Best Practices	
Recommended by: Sheilah Weber  Superintendent Executive Services	Approved by: Paul Pedersen  Chief of Police

RECOMMENDATION:

THAT the Board receives the report on the results of the annual audit of the Property and Evidence Control function for information.

BACKGROUND:

Section 35 of the *Adequacy and Effectiveness of Police Services Regulation O. Reg 03/99* states that every Board and Chief of Police shall implement a quality assurance process relating to the delivery of adequate and effective police services and compliance with the *Police Services Act* and its regulations.

The Police Services Board Policy pertaining to the Collection Preservation and Control of Evidence and Property requires that the Chief of Police ensures that an annual audit of all property/evidence held by the police service is conducted by a member(s) not routinely or directly connected with the property/evidence control function and that the results are reported to the Board.

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The Greater Sudbury Police Service is responsible for the care and control of all seized evidence and found property which comes into the officers' custody during their tour of duty. Procedures are in place to guide the activities of staff in relation to property and evidence that comes into the possession of the Police Service.

The review considered Ministry Policing Standards in particular Sections 132, 133 and 134 of the *Police Services Act* dealing with property that comes into the possession of the Police Service. Also used as reference were the Greater Sudbury Police Service's policy and the Service's Procedure relating to the Collection, Preservation, and Control of Evidence and Property and Property Exhibit Tracking. All of these guiding documents complement one another to effectively handle the seizure, retention, and disposition of property/evidence that is in possession of the Police Service.

The purpose of the Property and Evidence Control Audit was to provide an objective examination of items secured under the care of the Greater Sudbury Police Service and to provide an assessment on its control, retention, and disposal. The secondary purpose of an audit is to assist the Service by identifying and evaluating significant exposures to risk and contributing to the improvement of management of such risks.

Audit objectives:

1. To assess Greater Sudbury Police Service policies and procedures and determine if they are in compliance with the provincial standards.
2. To assess whether general property (evidence) is retained or disposed of in accordance with the *Police Service Act* and the Greater Sudbury Police Service policies and procedures.
3. To review continuity of the evidence practices and to ensure such processes meet the requirements of the judicial system.
4. To examine whether key risk factors with respect to contaminated property, flammables, and hazardous materials are adequately mitigated.
5. To inspect the Property Department facilities and determine if all potential liability factors are being addressed.
6. To physically examine the process of property logging and storage in the Property Department of the Greater Sudbury Police Service and identify any issues.

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Audit scope:

Based on a risk analysis, the scope of the audit was a physical examination of the Property Department and its functions in the following areas:

- Safety of staff and other people utilizing or accessing the facilities
- Security of the facilities and the individual storage areas
- Continuity of evidence
- Proper storage and handling of evidence

Audit Methodology:

The methodologies used in the audit included physical observations of the evidence, interviews with staff, review of policies and procedures, tracking of evidence log processes, and tracking and retrieval of random samples of evidence.

CURRENT SITUATION:

The audit field work was completed during the month of April 2018 and was performed with minimal disruption to the Property Department. As has been noted in previous audits, the work area was found to be very clean and well organized, items were in place, property and equipment was properly stored, and staff adequately trained on property procedures. The retrieval of the selected items went very well with no major complications or issues encountered. The administrative component of the audit which was completed after the field work consisted of utilizing the records management system conducting queries on each item that was the subject of the review.

The Auditor examined 100 randomly sampled articles of property and tags from the General Property. The audit found that all of the General Property sampled had the property tags filled out accurately and completely. The information, such as occurrence number, description of the property, the RMS property number, and officer's name were all legible and completed properly.

Follow up was conducted on each Property Tag to determine the status of each item by tracing the paperwork to physically locate the corresponding item or in the case of property signed out for Court or other investigative purposes, ensuring the proper documentation was present.

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Further it was determined if the property was being retained in compliance with the procedure, whether or not it was still required for investigation, or whether or not the item could be returned to the Owner or otherwise disposed which had not to date been completed. The lack of formalized retention periods outside of those that are legislated, impacts on the release or disposal of property.

During this year's random sampling process all of the property items selected, according to the GSPS records management system, were found to be currently located within the Property and Exhibits Branch. The audit of those items confirmed this to be accurate as all were readily located in the proper specified storage location.

In the last Property and Evidence Control Audit presented in 2017, the Auditor completed a review and observations were made of the overall efficiency and effectiveness of the property area. Some of these included improvements in the area of Health and Safety as the Property Unit were exploring a number of physical upgrades including the installation of a 'Fume Hood' for drug processing.

This 'Fume Hood' device is designed to assist in the safe handling of dangerous drugs such as fentanyl. Members of the Property Unit have received some specialized training and will have available additional safety equipment in the form of secondary Personal Protective Equipment (PPE).

At this time, the Auditor is pleased to report that the installation of these recommended physical upgrades are currently underway. They include the construction of two new drug processing rooms located at GSPS Headquarters and the Property and Evidence Department at District 2. Both of these areas will have a Fume Hood and new packaging, tools, and equipment to assist in the safe handling and processing of drug and drug related exhibits.

Further, Property Branch members facilitated lineup presentations explaining changes to the procedure for Property Exhibit submissions.

The Service is committed to maintaining compliance and meeting the responsibilities established through the *Police Services Act*, the Adequate and Effectiveness of Police Services *O.Reg 03/99*, Ministry Standards, and the Service's policies and procedures.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: FEES FOR SERVICES AMENDMENT	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer <div style="text-align: right; margin-top: 10px;"> </div>	Approved by: Paul Pedersen Chief of Police <div style="text-align: right; margin-top: 10px;"> </div>

RECOMMENDATION:

THAT the Greater Sudbury Police Services Board approves an amendment to ‘Schedule A’ of By-Law 2009-3 to include a fee of \$20 that is collected in relation to the maintenance costs associated with the Project Lifesaver Program Client Contract.

BACKGROUND:

The Board has recently entered an Agreement with Project Lifesaver International to operate the program here in Sudbury. This is an experimental program to aid in the search and rescue of persons suffering from diminished mental capacity or other disability and involves the wearing of a transmitter bracelet at all times. In order to ensure equipment functionality, monthly maintenance and ongoing checks is required at a cost of \$20 per month. This fee will be collected in accordance with the provisions of the Service’s Fees By-law.

CURRENT SITUATION:

Program implementation is now well underway with members having been trained on the use of the equipment, partners are on board, and equipment soon to be issued. A key requirement is that Clients are enrolled and enter into a Project Lifesaver Program Client Contract.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: 2018 OAPSB LABOUR SEMINAR	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Board approves the attendance of Members at the Ontario Association of Police Services Boards 2018 Labour Seminar.

BACKGROUND:

The OAPSB is hosting a governance and labour seminar for Police Services Board Members and staff, Ministry/OPP employers and staff. Representatives from both the Police Services Board and Administration generally attend.

CURRENT SITUATION:

The 2018 fall seminar will be held at the Four Points by Sheraton Toronto Airport on September 20-21, 2018 and features topical sessions. A program is attached.

The Board is asked to confirm interest in attending.



ONTARIO ASSOCIATION OF POLICE SERVICES BOARDS

2018 LABOUR SEMINAR

Program

September 20th-21st, 2018

Four Points by Sheraton Toronto Airport
6257 Airport Road,
Mississauga ON L4V 1E4 Canada
fourpoints.com/torontoairport

Restricted to PSB members and their Bargaining Advisors

Sponsors:

Objectives:

- Learn about new police labour legislation
- Develop consensus-based common-front mandate for coordinated bargaining 2019-2022
- Identify lead agencies for coordinated bargaining process for 2019-2022

Thursday September 20th, 2018

Updates from Members

8 -9am	Breakfast
9-9:10	Opening Address
9:10-noon	Bill 175 Labour Changes - Oversight, Discipline, Bargaining
Noon -1pm	Lunch OMERS update
1-2pm	Legal Developments on the Labour Relations Front
2-2:45pm	Collective Agreements Trends
2:45-3pm	Coffee break
3-4:30pm	Bargaining updates from delegates
4:30-6pm	Free time
6-6:30pm	Reception
6:30-8pm	Dinner

Friday September 21st

8-9am	Breakfast
9-11:30am	Coordinated Bargaining: Development of the Common Front Mandate for 2019 forward Identification of Lead Services for 2019 Bargaining
11:30am	Closing Address



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR INFORMATION	DATE: June 14, 2018
<p>PUBLIC</p> <p>SUBJECT: GOVERNANCE REPORT – BOARD AUDIT</p>	
<p>BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Provide Exemplary Policing Services</p>	
<p>Recommended by:</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="flex: 1;"> <p>Sharon Baiden Chief Administrative Officer</p> </div> <div style="flex: 1; text-align: center;"> </div> </div>	<p>Approved by:</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="flex: 1;"> <p>Paul Pedersen Chief of Police</p> </div> <div style="flex: 1; text-align: center;"> </div> </div>

RECOMMENDATION: FOR INFORMATION

BACKGROUND:

The Board will recall the City of Greater Sudbury’s Auditor General Ron Foster included the governance of the Police Services Board as part of his annual audit plan in 2017. While the Auditor General does not have legislative authority over Police Boards, the Auditor General requested the Board and Staff participate in a review of the relationship between the City and the Board, most notably lines of communication with the City, the Board, and Police Services. He also looked to explore where efficiencies could be created through joint or shared services.

CURRENT SITUATION:

Meetings, discussions, and reviews of various documents were undertaken in December 2017 and early 2018 with the various stakeholders. All participants welcomed the opportunity to be involved. The report is now completed and attached for the Board’s information and discussion.

Governance Audit of the
Greater Sudbury Police Services
Board

May 31, 2018
FINAL REPORT



1. BACKGROUND

Section 6(2) of the *City of Greater Sudbury Act 1999* established the Greater Sudbury Police Services Board as the police services board of the City. Under the *Municipal Act*, Police Services Boards are reflected under the definition of a “local board” as described below:

“Local board” means a municipal service board, transportation commission, public library board, board of health, police services board, planning board, or any other board, commission, committee, body or local authority established or exercising any power under any Act with respect to the affairs or purposes of one or more municipalities, excluding a school board and a conservation authority; (“conseil local”).

The legislated mandate and responsibilities of Police Services Boards are set out in the *Ontario Police Services Act (the Act)*. Section 3 of the Act sets out the statutory responsibilities of the Minister which includes the provision of adequate and effective police services municipally, monitoring boards and services to ensure they comply with the prescribed standards, developing and promoting professional police practices standards and training, providing advice respecting the management and operation of police services, issuing directives and guidelines on policy matters, and conducting a system of inspection and review of police services to name a few. In addition, the Ministry has appointed Police Service Advisors who are assigned to specific police services throughout the province to provide ongoing advice and guidance on police service delivery and board governance.

Section 4(1) of the *Act* requires that each municipality provide adequate and effective police services in accordance with its needs and provide at minimum:

1. Crime Prevention
2. Law Enforcement
3. Assistance to victims of crime
4. Public order maintenance
5. Emergency response

Further, in doing so a municipality is responsible for providing all the infrastructure and administration necessary for providing such services including vehicles, boats, equipment, communications devices, buildings and supplies.

The *Act* establishes the general principles that should govern the provision of police services, including:

- Ensuring safety and security
- Safeguarding fundamental rights
- Ensuring cooperation between police services and communities
- Ensuring respect for victims of crime
- Ensuring sensitivity in the provision of police services to the diverse nature of communities
- Ensuring police services are representative of communities they serve

The provincial authority over policing is the Ministry of Community Safety and Correctional Services (the Ministry). The Policing Standards Division of the Ministry develops regulations and guidelines to:

- ensure adequate and effective police services across Ontario;
- support the implementation of professional police practices; and
- address a broad range of issues to assist police in protecting public safety and preventing crime

Section 3(2) (a)(b) of the *Act* provides that the Solicitor General monitor police forces to ensure that adequate and effective services are provided at the municipal and provincial levels and further monitor board and police forces to ensure that they comply with prescribed standards of service.

The Operations Unit of the Ministry of Community Safety and Correctional Services is responsible for administering the provincial appointees to police services boards. The conduct of members of the Police Services Board is governed by Ontario Regulation 421/97 established under the *Act*.

In addition, the *Act* provides the authorities and responsibilities of the Board and prescribes Board composition and the member appointment process. The GSPSB is a five-member Board consisting of two Council appointees, a Council-appointed community representative, and two Provincial appointees. The specific responsibilities of Boards are defined in the *Act* under Section 31(1). A Board is responsible for the provision of adequate and effective police services in the municipality and shall:

- Appoint the members of the municipal police force;
- Generally determine, after consultation with the Chief of Police, objectives and priorities with respect to police service in the municipality;
- Establish policies for the effective management of the police force;
- Recruit and appoint the Chief of Police and any Deputy Chief of Police, and annually determine their remuneration and working conditions, taking their submissions into account;
- Direct the Chief of Police and monitor his or her performance;
- Establish policies respecting the disclosure by Chief of Police of personal information about individuals;
- Receive regular reports from the Chief of Police on disclosures and decisions made under section 49 (secondary activities);
- Establish guidelines with respect to the indemnification of members of the police force for legal costs under section 50;
- Establish guidelines for dealing with complaints made under Part V;
- Review the Chief of Police's administration of the complaints system under Part V and receive regular reports from the Chief of Police on his or her administration of the complaints system.

The Board operates in a highly legislative and regulated environment in terms of oversight, accountability, transparency and operational influence. Section 31 (3) speaks to the requirement of the Board to monitor the performance of the Chief of Police as a direct employee of the Board under contract. The Board may

give orders and to the Chief of Police, but not to other members of the police service and no member may give orders or directions to any other member of the police service. The Board cannot direct the Chief of Police on specific operational decisions or with respect to the day-to-day operation of the police force.

The Chief of Police is responsible for administering the service and overseeing its operation in accordance with the objectives, priorities and policies established by the Board. The Board is responsible for overseeing the activities of the Greater Sudbury Police Services and ensuring police services are provided to the municipality in accordance with its needs.

The Ontario Civilian Police Commission

The Ontario Civilian Police Commission (OCPC) is an independent oversight agency tasked with ensuring that adequate and effective policing services are provided in a fair and accountable manner under the Ontario Police Services Act. The OCPC carries out a number of duties that are primarily adjudicative and decision-making in nature including:

- hearing appeals of police disciplinary decisions;
- adjudicating disputes between municipal councils and police service boards involving budget matters;
- conducting hearings into requests for the reduction, abolition, creation or amalgamation of police services;
- conducting investigations and inquiries into the conduct of chiefs of police, police officers and members of police services boards;
- determining the status of police service members; and
- reviewing the adequacy and effectiveness of policing services.

Office of the Independent Police Review Director

The Office of the Independent Review Director (OIPRD) is responsible for receiving, overseeing and conducting public complaint investigations related to police officer conduct or the services received. The Office is staffed entirely by civilians and decisions are independent from government, police and the community.

Special Investigations Unit

The Special Investigations Unit is a civilian law enforcement agency, independent of the police, that conducts criminal investigations into circumstances involving police and civilians that have resulted in serious injury, death or allegations of sexual assault. The mandate of the SIU is to maintain confidence in Ontario's police services by assuring the public that police actions resulting in serious injury, death, or allegations of sexual assault are subjected to rigorous, independent investigations.

Budget and Funding

Section 39 of the Police Services Act requires that police boards submit operating and capital estimates to the municipal council that show the amounts required to maintain the police service and provide it with equipment and facilities and resources required to pay the expenses of the board's operation. Council has the authority to establish an overall budget, but cannot approve or disapprove specific items in the budget. Decisions regarding the estimates should be made within the context of the Act and Regulation 3/99 Adequacy and Effectiveness of Police Services.

The final Police Service budget for Fiscal 2017 was \$55.6 million which included \$60.6 million in expenditures and \$5.0 million in revenues. The 2018 budget includes \$63.5 million in expenditures and \$5.8 million in revenues for a net budget of \$57.8 million.

2. GOVERNANCE AUDIT APPROACH

The audit is intended to assess the structures and processes used by the City to manage its relationship with the GSPSB and the Greater Sudbury Police Services (Police Services).

As the City's Auditor General does not have legislative authority over the GSPSB (Board), the Auditor General reached out to the Police Services administration to explore the receptiveness of the Board to meet to discuss the relationship between the City and the Board, in particular, the lines of communication between the City, the Board and the Police Services and opportunities to maximize joint efficiencies.

With the consent of the Board, the audit was conducted within the context of the legislative framework within the Ontario Police Services Act (the Act). Accordingly, all of the recommendations in this report are directed to City management.

2.1 Approach

The audit focused on the structures and processes in place within the City to govern its relationship with the Board and Police Services, in particular to ensure appropriate lines of communication between the City and the GSPSB and Police Services and alignment of the City's strategies, objectives and initiatives with those of the GSPSB/Police Services.

2.2 Objectives

The key audit objective was to determine whether the City has established formal structures and processes to manage its relationship with the GSPSB and Police Services that are consistent with the legislative and regulatory framework for policing established by the Government of Ontario.

2.3 Scope

The audit scope covered activities from January 1, 2015 to December 31, 2017.

2.4 Execution

The audit was completed based on the following key activities:

- Document Review: Publicly available information that was relevant to the audit objectives was collected and reviewed;
- Interviews: Interviews were conducted with selected members of the City, and the Chief Administrative Officer of the Police Services; and
- Meetings: A meeting was held with members of the GSPSB to discuss the objectives of the audit and requirements of the OPSA for the establishment of a Board for the GSPS.

2.5 Audit Standards

We conducted our audit in accordance with Generally Accepted Government Auditing Standards (GAGAS). Those standards require that we adequately plan for the review; properly supervise audit staff; obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions; and prepare audit documentation related to the planning, conducting, and reporting for each audit. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our review.

For further information regarding this report, please contact Ron Foster at extension 4402 or via email at ron.foster@greatersudbury.ca

3. OBSERVATIONS

The following section sets out the key observations resulting from the audit.

3.1 Oversight

The relationship between the City and the GSPSB is structured based on the Ontario Police Services Act (the Act) which is purposefully written to ensure significant independence of the GSPSB and Police Services from Council. Within the context of the Act, the City has established a generally effective framework for the oversight of the GSPSB. For example:

1. Under *the Act*, Council has authority to appoint 3 of the 5 members of the GSPSB. In addition, Council has the authority to set the term of office of Council-appointed Board members at the time of appointment (with term not to exceed the term of office of the Council appointing the Board member). Members of the GSPSB must always act in the best interests of the Police Services Board notwithstanding other roles they may hold, including that of City Councillor.
2. Council has authority to establish the overall budget of the Police Services based on estimates provided by the GSPSB but has no authority to approve or disapprove specific items included in the estimates. Council executes this responsibility annually and provides an effective challenge of these estimates while ensuring that the budget is sufficient to maintain an adequate number of police officers and civilian employees as well as adequate facilities and equipment.

3. The City provides information to new and returning Councillors that includes a discussion of the mandates of agencies, boards and municipally-controlled corporations that are overseen by the City including the GSPSB. Senior staff of the Police Services also provide orientation training to members of Council which serve on the GSPSB and have invited all members of Council to these sessions.
4. The City also coordinates the selection and appointment of a civilian representative to the Board.
5. Relationships between the City and the GSPSB and Police Services appear to be effective with open lines of communication. Police Services staff that were interviewed reported positive relationships with City staff and collaboration on projects with common aims around efficiencies. City staff and the Mayor also reported effective working relationships with the senior staff of the Police Services.
6. Like all Ontario police services at law, the Police Services are also overseen by several independent provincial oversight bodies, including the Special Investigations Unit, Office of the Independent Police Review Directorate and Ontario Civilian Police Commission, all of which are supported by the Ministry of Community Safety and Correction Services. To enhance and refine accountability mechanisms, the Ontario Government introduced draft legislation entitled the *Safer Ontario Act, 2017* which constitutes a major re-write of several Acts including the *Ontario Police Services Act*.
7. During the interviews, the inadequate condition of police facilities was raised by the GSPSB and senior staff. A recent report from KPMG identified significant deficiencies within the facilities of the service. The Chief and Chief Administration Officer have made presentations to Council in recent years to identify the need to commence the process of identifying funding for new or substantially improved facilities for the service.

4. FINDINGS AND RECOMMENDATIONS

The structure and processes used by the City to govern its relationship with the Board and Police Services have been implemented and are working effectively. However, the following areas for improvement were identified for City management to address:

Finding 1:

Orientation services provided by the City to members of Council do not include a detailed discussion of the role of the GSPSB, the role of the City with respect to the organization or the dual obligations of Council members sitting on the GSPSB.

Recommendation:

The Councillor Orientation Program provided by the City should be updated to increase the content related specifically to the needs of the GSPSB and to focus on the role and obligations of Councillors when acting as Board members on the Police Services Board. This is an important and critical

distinction for Councillors sitting on police boards in as much as they must be cognizant of not exercising their position as City Councillor while at the GSPSB board.

Management Response:

Staff are currently reviewing the content for the orientation of a newly elected Council and additional content will be provided regarding the roles and obligations of Council members appointed to external boards and corporations.

Finding 2:

The selection and appointment of members of Council and civilian members to the Board is currently done with limited consultation with staff of the Police Services although this advice is available and could be helpful.

Recommendation:

The City should seek input from police services on the desirable characteristics and attributes for members of Council and civilian members appointed to the Board.

Management Response:

Staff will meet with the Chief Administrative Officer for the Greater Sudbury Police Services Board to obtain input on desirable characteristics and attributes and will provide such information to Council in order to assist them with their selection process.

Finding 3:

The City and Police Services presently share a number of services. Opportunities to share additional services such as fleet have not been closely examined to determine if they can be delivered more economically and effectively by the City.

Recommendation:

The City should work with GSPSB staff to examine opportunities for additional shared services such as fleet services if they can be delivered more economically and effectively by the City.

Management Response:

Given the scope of such a recommendation, consideration needs to be given for the current lack of capacity to service such a large client as well as the effect such an undertaking would have on the Fleet Services work plan and existing clients.

In order to provide capacity, significant renovations, investment and operational changes would need to occur. Renovations to accommodate additional parts and vehicle storage, investment in technicians

and supervisory capacity, and transitioning the Lorne street garage to add a third shift to daily operations would be required.

Fleet has fairly recently transitioned to the Finance, Assets and Fleet Division within Corporate Services. There are a number of process improvement projects underway to improve both systems internal to Fleet and further definition of service levels with existing customers. In order to not compromise service to existing divisions/departments as well as the Fleet work plan, it is not recommended that Fleet Services provide service to Police Services at this current time.

The City will continue to review other areas where services can be shared effectively in addition to the current services provided in Human Resources, Information Technology and Finance including accounts payable, payroll, purchasing, accounting and budget system maintenance.

Finding 4:

The Police Services and KPMG have identified that several facilities deficiencies are an impediment to providing police services safely, effectively and efficiently.

Recommendation:

As facilities are a critical infrastructure requirement for police services - which is a core service of the City - the upgrade or replacement of these facilities should be prioritized within the City's asset management and facilities management planning processes.

Management Response:

The City of Greater Sudbury has approximately 550 facilities within its portfolio. In order to direct capital expenditures to the highest priority projects staff has advised Council that the City is moving forward with the production of comprehensive asset management plans that will have defined service levels, asset condition data and risk considerations. Combined with a revised capital budgeting model that is aimed at ensuring the highest priority projects receive funding; capital investment will be allocated where it is most effective at ensuring safety, reducing risk, foregoing costs, and meeting legislative and operational requirements.

The Facilities Capital Project section will continue to work closely with Police Services at identifying and articulating future capital requirements. Similarly, the Facilities Maintenance section will continue to promptly service and rectify any maintenance related issues at Police occupied facilities.

5. CONCLUSION

The Auditor General wishes to thank the Greater Sudbury Police Services Board and Police Services staff for their commitment to governance and transparency. There is a willingness on the part of the Board and Police Services to work together with City staff to ensure that police services are provided efficiently and effectively with full acknowledgement of the respective roles of all parties.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: DIVERSITY ADVISORY COMMITTEE STUDENT BURSARY	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Service Excellence Goal: Commitment to Youth Community Diversity	
Recommended by: <div style="display: flex; align-items: center;"> <div style="margin-right: 20px;"> Sharon Baiden Chief Administrative Officer </div> </div>	Approved by: <div style="display: flex; align-items: center;"> <div style="margin-right: 20px;"> Paul Pedersen Chief of Police </div> </div>

RECOMMENDATION:

THAT the Board allocates \$500 from the Donations Reserve Fund for the 2018 Diversity Advisory Committee Student Bursary.

BACKGROUND:

Since 2002, the Board has maintained a Donations Reserve Fund that is utilized to assist in crime prevention initiatives at the discretion of the Police Services Board or those specifically targeted by the donor.

The City of Greater Sudbury Bylaw #2015-9 establishes and continues Reserves, Reserve Funds, and Trust Funds for the City of Greater Sudbury. Funds come from an annual contribution of any excess donation proceeds net of expenditures in that year, miscellaneous donations, and fundraising activities. It is used only for the purpose of crime prevention initiatives as the Greater Sudbury Police Services Board deems suitable, without further authorization from Council.

The Diversity Advisory Committee provides advice to the Chief of Police on ways of enhancing relations between ethnic/racial minorities and police.

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The mandate includes assessing the implementation of employment equity, advising and assisting in the development and training of all Service members, liaising between police and the community on racism and discrimination, and responding to issues identified by the Advisory Committee

The \$500 Bursary would be used to assist in investing in youth education for one student's expenses associated with post-secondary school, trades, or employment.

The nominee will be evaluated and required to meet various criteria including:

- Being a resident of the City of Greater Sudbury;
- Earning an Ontario Secondary School diploma by June 2018;
- Prepare a submission linked to some aspect of diversity or inclusion as it relates to Community Safety and Wellbeing (poetry, songs, videos, visual art, and essays are welcome);
- Demonstrate a solid improvement in academic standing throughout their years of studying in secondary school;
- Involvement in school/community activities and contribution to improving their community with positive attitude and persistence;
- Ensure alignment with GSPS RICH Values – Respect, Inclusivity, Courage and Respect;
- Consent to the publication of their name and image by the Greater Sudbury Police Service.

Education and investment in youth has proven to yield positive results in terms of criminal activity deterrence and prevention.

This year's recipient is Alex Cimino from St. Benedict Catholic School.

Alex has been a part of many community events and programs including coaching boys' and girls' hockey teams, coordinating Breast Cancer Awareness Week and LGBTQ+ speaker for students, and has accumulated over 5000 Community Service hours.

He is Student Council President, Student Trustee for the Sudbury Catholic District School Board, and Secretary of the Chief's Advisory Council.

Constable Shannon Agowissa and Diversity Committee Co-Chair Catherine Somerville will be presenting the bursary at the graduation ceremony on June 28, 2018.



GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: CHIEF'S YOUTH INITIATIVE FUND REQUESTS	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Community Safety and Law Enforcement Goal: Youth Crime Prevention Initiatives	
Recommended by: Sharon Baiden Chief Administrative Officer 	Approved by: Paul Pedersen Chief of Police 

RECOMMENDATION:

THAT the Board approve the following donations with funds drawn from the Chief's Youth Initiative Fund:

\$500 in support of the 2018 Valley East Back to School Community Store

\$1000 in support of the 2018 Cops, Kids, and Golf

\$500 in support of the 2018 India-Canada Youth Festival

BACKGROUND:

Since 2002, the Board has maintained a Donations Reserve Fund that is utilized to assist in crime prevention initiatives at the discretion of the Police Services Board or those specifically targeted by the donor.

A component of this Fund is the Chiefs Youth Initiative Fund which was established for the exclusive purpose of providing financial resources to youth related initiatives within the community.

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A component of this Fund is the Chiefs Youth Initiative Fund which was established for the exclusive purpose of providing financial resources to youth related initiatives within the community.

When considering request for funds, the Board takes into account initiatives supporting community-oriented policing that involves a co-operative effort on the part of the Greater Sudbury Police Service and youth in the community, initiatives benefiting children and/or youth and/or their families, initiatives addressing violence prevention or prevention of repetition of violence or the root causes of violence, initiatives that focus on marginalized or underprivileged youth, and sponsorship of educational events.

CURRENT SITUATION:

Requests for funding from the Chief's Youth Initiative Fund have been received.

2018 Valley East Neighbourhood 'Back to School' Community Store – \$500

The Valley East Neighbourhood Team consist of different community partners brought together to address identified needs. The Valley East Team includes CPTM Best Start Hubs, OCOF Daycares, SDHU, GSPS, various churches, and schools.

Each year, a 'Back to School Community Store' is held to provide local children in need the school supplies they require for the upcoming year at a reduced cost. The children and their families will also have the opportunity to connect with community partners and local services that promote healthy lifestyle choices. The goal is to build new relationships and strengthen existing ones. This year's event is scheduled for August 2018.

2018 Cops, Kids, and Golf – \$1000

The relationship between the Police Service and youth is very important. The Service continuously hosts events that offer youth a chance to be heard and respected in a safe environment. We are also endeavouring to build community partnerships that offer a positive atmosphere where youth can interact with proper role models.

In 2010, the Youth Liaison Officer, organized a golfing event for the youth of the Chelmsford Youth Centre – Cops, Kids, and Golf. Each youth participant was matched with an officer for a day of golfing fun, sharing good times and experiences in a safe and supervised location. The day ends with pizza and refreshments. This successful youth initiative continues to grow in numbers for its seventh year! The event will be hosted on July 20, 2018 at the Monte Vista Golf Course in Val Caron.

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2018 India-Canada Association of Sudbury Youth Festival – \$500

The India-Canada Association strives to preserve and promote the rich and diverse cultural heritage of India and to foster collaboration among people of Indian origin and the broader Canadian community.

The Association held an Annual Youth Festival celebrated on May 13, 2018 at the Cambrian Student Centre. It was a great event attended by over 60 youth and children.

The request for assistance from the Board was received late.

Valley East 'Back to School Community Store'



2017 COPS, KIDS AND GOLF



2018 INDIA-CANADA YOUTH FESTIVAL





GREATER SUDBURY POLICE SERVICE BOARD REPORT

ACTION: FOR APPROVAL	DATE: June 14, 2018
PUBLIC	
SUBJECT: CHIEF'S YOUTH INITIATIVE FUND REQUEST	
BUSINESS PLAN COMPLIANCE: Strategic Theme: Community Safety and Law Enforcement Goal: Youth Crime Prevention Initiatives	
Recommended by: Sharon Baiden Chief Administrative Officer <div style="text-align: right; margin-top: 10px;"> </div>	Approved by: Paul Pedersen Chief of Police <div style="text-align: right; margin-top: 10px;"> </div>

RECOMMENDATION:

THAT the Board approve the following donations with funds drawn from the Chief's Youth Initiative Fund:

\$500 in support of the 2018 FoodShed Project

BACKGROUND:

At the March 21, 2018 Board meeting, a donation of \$500 was approved towards the 2018 Grow Up Gardens for their youth focused program.

Along with funding from the Youth Opportunities Fund / Trillium Application, the program would be delivered to low income neighbourhoods across the City creating community gardens. Youth would be encouraged to work in the gardens for hands-on education working and learning the engagement between them and the food they consume.

Unfortunately, the Trillium funding was not received and the planned increase in gardens could not proceed.

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CURRENT SITUATION:

The group has submitted an alternate request in the same amount.

2018 FoodShed Project – \$500

The FoodShed Project is a collective of community garden volunteers that strive to increase opportunities for access to fresh food. This is the second year of the program 'Cultivate Your Neighbourhood' where students from local schools and neighbourhood hubs are linked to a community garden providing them with a 'seed to plate' experience.

The group has partnered with Katimavik student volunteers to train in greenhouse management, community engagements skills, and how to run a small organics business which will be based in Atikameksheng First Nation. Students will gain experience they can turn into practical skill-building to encourage new generations in the surrounding communities to garden and produce food that is accessible and free.

Funding is requested which will be used to provide the 11 Katimavik students with transportation passes to travel to the different community gardens.



**GREATER SUDBURY
POLICE SERVICES BOARD**

**REPORT FROM THE
CHIEF OF POLICE**

June 2018

GREATER SUDBURY POLICE SERVICES BOARD CHIEF'S REPORT

MINISTRY UPDATES

There is nothing substantial since the last report due to the Provincial Election.

POLICE WEEK 2018 – MAY 13 – 19, 2018 **Provincial Theme ‘Celebrating Policing and Community Partnerships’**

Opening Ceremonies

Police Week 2018 was a huge success for GSPS. The event which was held at All Nations Church drew hundreds of attendees. The event provided the opportunity to showcase various programs and services and to engage a number of community partners with the Lip Sync contest. Celebrating Policing and Community Partnerships truly came alive at our event this year. I extend thanks and appreciation to our organizing team and to all divisions that were on hand.

EVENTS

In recent weeks, the Service participated in many events throughout the community including:

- ✓ May 6 – **Ontario Police Memorial**
- ✓ May 13 – **Sudbury Rocks Marathon**
- ✓ May 13 – **India Canada Association Youth Festival**
- ✓ May 14 – **Heart and Stroke Big Bike Event**
- ✓ May 15 – **Diversity Advisory Committee**
- ✓ May 17 – **MKWA Closing Ceremonies**
- ✓ May 18 – **Cyril Varney Pow Wow**
- ✓ May 22 – **Chief's Youth Advisory Council**
- ✓ May 23 – **CRA Indigenous Services Booth**
- ✓ May 30 – **Counter Sexual Exploitation & Indigenous Healing Conference**
- ✓ June 3 – **Sudbury Gutsy Walk in support of Crohn's & Colitis Canada**
- ✓ June 4 – **Aboriginal Community Police Advisory Committee Meeting**
- ✓ June 5 – **CGS Emergency Management Table-Top Exercise**
- ✓ June 6 – **Tim Horton's Camp Day**
- ✓ June 6 – **Mayor's Celebration of the Arts**
- ✓ June 7 – **N'Swakamok Native Friendship Graduation & Awards Ceremony**

COMMUNITY AND POLICE GALA AWARDS NIGHT

The annual Community and Police Gala Awards Night on May 17, 2018 was most successful. This event drew community partners, local supporters, citizens, and members together for an evening of elegant recognition.

GREATER SUDBURY POLICE SERVICES BOARD CHIEF'S REPORT

We were proud to honour many who have contributed to community safety and wellbeing as a strong supporter and partner to the police. Awards were given in several categories with the following as this year's recipients:

- Meritorious Action Award: Sergeant Joann Whitten
- Police Assistance Award: Robert Lalonde
- Teamwork Commendation Award: Tactical Unit and Drug Enforcement Unit
- Police – Community Leader Award: Ronald Roy
- Heroic Action Award: Constable Enzo Rizzi
- Police – Community Partnership Award: Sudbury & Area Victim Services
- City of Greater Sudbury Partnership Award: Health Promotion Community Paramedic Program
- Sergeant Richard McDonald Award: Heather Lewis
- Constable Joseph MacDonald Award: Special Constable Albert Pileggi
- Nicole Belair Service Above Self Award: Steve Blondin

While final invoices and revenues are still being reconciled, the event netted in excess of \$37,000. All proceeds from the event are earmarked for the Chief's Youth Initiative Fund. We were proud to celebrate these achievements with our partners. Thanks to all who supported this year's event.

MKWA CLOSING CELEBRATION

May 17, 2018, marked the closing celebration for the MKWA program. The Police MKWA Opportunity Education Circle is a partnership that was formed with the four school boards to create learning opportunities for Aboriginal including First Nation, Métis, and Inuit, students living in the City of Greater Sudbury and surrounding area who may wish to pursue a career in the justice sector. It also serves to establish meaningful relationships between students and police officers. Through this initiative, students learn about careers in the criminal justice system and other related professions. A key component is a short mentoring program with police officers to learn skills that will enhance opportunities to pursue a career in a related field of study. The program has held 18 sessions with close to 200 students participating. This year involved 12 officers paired with 12 students. The success of this program is much to the credit of retired member Constable Grant Dokis, the ambassador who got the program running and continues now to the credit of our Aboriginal Liaison Officer, Constable Shannon Agowissa. We continue to recognize his vision, commitment, and ongoing dedication to this program. His strong relationships with the contacts in each board ensured the ongoing participation of students and the programs longevity. I facilitated a closing ceremony at the Indigenous Sharing and Learning Centre for the MKWA 2018 session. We had about 9 students attend (a few couldn't make the closing ceremony). It was a powerful experience not just for the students but for the officers in attendance who were able to share

GREATER SUDBURY POLICE SERVICES BOARD CHIEF'S REPORT

CONSTABLE HALLY WILLMOTT – OACP AWARD RECIPIENT

On Tuesday, June 12, 2018 at the Ontario Association of Chiefs of Police (OACP) Awards Luncheon, Constable Hally Willmott was announced as the winner of the School Resource Officer Award of Excellence. This prestigious award recognizes an Officer who has contributed to the overall wellbeing of students and the community at large in an exemplary manner – an Officer who has strived to build the relationships required to bridge the gap between students, schools, communities, and the Police.

Constable Hally Willmott is not only an exemplary Officer, she is an extraordinary person. She naturally connects with youth, sharing her personal story and how she overcame obstacles to reach her goals. Her genuine selflessness generates natural connections with vulnerable youth providing them with a caring adult support system. Constable Willmott goes above and beyond the call of duty developing lifelong and impactful relationships with youth in our community. We are beyond proud of her accomplishments, dedication, and exemplary service to our community. Her commitment to investing in youth the future of tomorrow is outstanding.

SERGEANT JOANNE PENDRAK – RECIPIENT POLICE FITNESS PIN

Also at the OACP Awards Luncheon, Sergeant Joanne Pendrak was recognized with having successfully obtained her Fitness Pin for thirty consecutive years. This is an award presented by the Police Fitness Personnel of Ontario group. The award is a provincial incentive program developed to motivate Ontario police officers and police service employees to remain physically fit throughout their entire careers. Unbeknownst to Joanne, she had also been selected as the recipient of this year's President's Award of Distinction for her commitment to fitness and serving as a role model to others in the profession.

ONTARIO ASSOCIATION OF CHIEFS OF POLICE – ANNUAL CONFERENCE AND GENERAL MEETING JUNE 10 -13

The OACP Annual Conference and General Meeting attended by me and Deputy Chief Al Lekun. The event was well attended with numerous excellent and relevant sessions. Speakers addressed areas such as police leadership, PTSD and other occupational stress injuries, the future of Community Safety and Wellbeing, police oversight, and budget challenges in today's police climate.

At the Annual General Meeting, Chief Kimberly Greenwood of Barrie Police Service was sworn in as the President of OACP for the next year. I was also honoured to be sworn in as the First Vice President. This will involve supporting the President where required and will lead to the appointment to the position of President for the 201-2020 year.

GREATER SUDBURY POLICE SERVICES BOARD CHIEF'S REPORT

SAFETY INITIATIVES

BOATING SAFETY

With the boating season now upon us, the Service has been activating its boating safety initiatives in an effort to remind community members of some important safety information and practices to review before heading out on the water. A careful check of vessels and equipment is important. A key reference is Transport Canada's Safe Boating Guide which may be accessed at. <http://www.tc.gc.ca/eng/marinesafety/debs-obs-menu-1362.htm>

Vessel operators are responsible to be informed, have the proper documentation/licence, and ensure personal safety and the safety of passengers on their water craft.

Our Marine Officers will be out on our waterways through the boating season patrolling, educating and enforcing the rules of the water.

COMMUNITY SAFETY INITIATIVE - FIREARMS AMNESTY

Working together with the Canadian Firearms Centre and Chief Firearms Office, the Greater Sudbury Police Service is dedicated to enhancing public safety by enforcing the provisions of the *Firearms Act* and the *Criminal Code* which govern the possession, transportation, use, and storage of firearms.

The Firearms Amnesty under the *Criminal Code* came into effect on May 17, 2006. The amnesty protects licensed individuals and those whose licenses have expired since 2004, and who are in possession of non-restricted firearms. The Firearms Amnesty program has now concluded. This program provided an opportunity for residents of Greater Sudbury to safely surrender any unwanted firearms and ammunition for the purpose of enhancing public safety.

From October 2016 to March 2018, the Service had contact with 108 community members in relation to the Firearms Amnesty. In total, 97 firearms were voluntarily surrendered including non-restricted, restricted, and prohibited firearms as well as others such as BB or pellet guns. A number of cartridges of ammunition were also turned in safely to police.

In addition to this during the month of April 2018 and in partnership with the Ontario Provincial Police Firearms Amnesty Initiative, 34 firearms were surrendered to Greater Sudbury Police.

The Firearms Amnesty program provided our community members with the option of handing over unwanted or illegal firearms and ammunition without any criminal penalties.

GREATER SUDBURY POLICE SERVICES BOARD CHIEF'S REPORT

By voluntarily turning in unwanted firearms to law enforcement, community members are preventing them from falling into the hands of criminals. The majority of firearms collected will be destroyed; however, a number of the guns will be retained for historical, educational, or training purposes.

Although the Firearms Amnesty has officially ended, the Service will continue to accept submissions from the community members and we encourage anyone with unwanted firearms to turn them in.

FACILITY IMPROVEMENTS

In keeping with our commitment to improve facilities where possible until such time a permanent decision has been made with police headquarters, improvements are being made to create improved efficiencies and operations in certain spaces. Currently, the Central Records and Customer Service Branch are being renovated to improve service to the public and transcription of police reports. This has resulted in the temporary relocation of several staff to areas throughout our buildings. Our aim is to have all moves concluded by the end of July. The onsite gym room is currently being upgraded with all new and/or replacement equipment. The Health and Wellness Committee has been key to assisting with these changes.

Other areas slated for upgrades are the Patrol Operations Lineup area and Forensics.

These are temporary solutions to ensure the safety of members and improved operations.

SUMMARY

As we now enter into the summer season, the Service will continue to be involved in several activities over the coming weeks. Canada Day Celebrations are set for Sudbury which will require police presence to assist in ensuring a safe and efficiently run event. Our Marine Waterway Patrol Units will be out on various lakes promoting boating safety and enforcing operator legal requirements when operating vessels. We are committed to the safety of citizens over the summer and will continue to work with our many partners in efforts to promote community safety and wellbeing.