

**GREATER SUDBURY POLICE SERVICES BOARD MEETING**  
**Wednesday November 21, 2018– 4:00 P.M.**  
**Police Headquarters, Alex McCauley Boardroom, 5<sup>th</sup> Floor Boardroom**

**PUBLIC MINUTES**

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**Present:**

Michael Vagnini, Vice Chair  
Frances Caldarelli, Member  
Dr. Rayudu Koka, Member  
Joanne Latendre, Executive Assistant

**Regrets:**

Gerry Montpellier  
Angela Recollet, Member

**Staff:**

Paul Pedersen, Chief of Police  
Sharon Baiden, Chief Administrative Officer

Allan Lekun, Deputy Chief of Police

**Senior Staff on Hand:**

Sheilah Weber, Superintendent  
John Valtonen, Inspector

Dan Despatie, Inspector  
Mike Chapman, Inspector  
John Somerset, Inspector

**Guests:**

Members of the Lions' Eye in the Sky Advisory Committee, Ann Barbeau – Assistant Volunteer coordinator, Lori Marconato – Manager of Records and Customer Service, meeting assisted by Kaitlyn Dunn, Corporate Communications, Media Liaison

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**News Media:**

Jim Moodie, Sudbury Star

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**Motion to Meet In Camera Time – 3:05 p.m.**

(2018-149) CALDARELLI – KOKA: THAT this Board adjourn the public portion of its meeting to move IN CAMERA to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the *Police Services Act*.

CARRIED

The Board moved back into PUBLIC to resume discussions at 10:05 a.m.

### **Matters Arising from In Camera Session**

During the In Camera meeting, the Board discussed and resolved confidential items pertaining to legal and personnel matters.

### **Welcome**

Chair Vagnini welcomed Maureen Luoma of the downtown Business Improvement Association, Bill Beaton of the Sudbury Lion's Club, Brendan Adair of the City, and Cyril Southwell, Lions Club member, on hand to make a presentation to the Board.

### **Roll Call**

Attendance taken.

### **Declarations of Conflict of Interest**

None

### **Lions' Eye in Sky Cheque Presentation**

The Police Service was presented with donations to the Lions' Eye in the Sky Program. Created in 1996, the mission was to improve safety and security of residents through the monitoring through video surveillance. Greater Sudbury Police was the first in Ontario to employ such technology. The Service works closely with its Advisory Committee which consists of representatives from the City of Greater Sudbury, Business Improvement Area in downtown Sudbury, Lions Club of Sudbury, and volunteers. On hand were LEIS Board members Brendan Adair – CGS HCI, Maureen Luoma – Downtown BIA, and Cyril Southwell and Bill Beaton – Lions Club of Sudbury. Cheques in the amount of \$8,400 were presented in support of the CCTV system and associated camera upgrades.

## ***Police Record Checks Reform Act Presentation***

Frances Plante, Customer Service Release of Information Supervisor, made an informative presentation to the Board on the *Police Record Checks Reform Act*. A Police Record Check is a search of information in police databases about a particular individual and ranges from conviction and findings of guilt to non-convictions and non-criminal information. Some checks are often required as part of organizational policy or for employment or volunteer work. The new *Act* ensures that the Record Checks process has clear and consistent standards to govern the conducting and disclosing of check information in Ontario. As always, the completed check is provided directly to the applicant. There are three levels of Record Checks:

- Level 1 - Criminal Record Check
- Level 2 - Criminal Record and Judicial Matters Check
- Level 3 - Vulnerable Sector Check

A new form has been created that provides one form for all three checks

## **Adoption of Minutes**

(2018-154) KOKA – CALDARELLI: THAT the Greater Sudbury Police Services Board Minutes of October 23, 2018 be adopted as circulated and read.

CARRIED

## **Consent and Discussion Agenda**

The Board received and approved the Consent and Discussion Agenda:

- 2019 Budget
- Chief's Christmas Lunch
- Notes of Appreciation

(2018-155) KOKA – CALDARELLI: THAT the Greater Sudbury Police Services Board approve and receive the Consent Agenda items for the November 21, 2018 meeting as distributed.

CARRIED

## **Notes of Appreciation**

An email message was received from a Sudbury resident commending Constable Hally Willmott for her professionalism and compassion while attending an ‘attempt suicide’.

“I have experienced the outcomes of the excellent training your officers receive. Constable Willmott’s words hit me and her kindness hit me even harder. She literally saved my life.”

A letter was received from Shawn Devine, Chief of Police North Bay Police Service thanking GSPS for permitting Superintendent Sheilah Weber to assist with Inspector competition interviews. “Her professionalism and knowledge in the field of policing at the command level greatly assisted with the panel.”

## **Financial report January 1 – September 30, 2018**

The Board received a report for the first nine months of the year summarizing spending activities coupled with a forecast of year-end spending. CAO Baiden advised that costs are in line with predicted outcomes and spending allocations cautioning that the last three months can often yield unanticipated results particularly with salary spending.

(2018-156) CALDARELLI – KOKA: THAT the Board receives the Financial Report for the period January 1 to September 30, 2018 and the updated 2018 Year End Forecast for information.

CARRIED

## **Delegation of Signing Authority**

The Board delegates authority to the Chief or Designated Official to sign procurement contracts and agreements of an operational nature valued at less than \$50,000. These items are reported to the Board.

(2018-157) KOKA – CALDARELLI: THAT the Board receives the Delegation of Signing Authority, Chief of Police GSPSB – Policy 0025 report for information.

CARRIED

## **Board Meeting Governance Bylaw**

The Board received a report in relation to amendments to the Board Meeting by-law around Board Meeting Governance. The Board discussed and made suggested updates. The final copy will be circulated at the next meeting.

(2018-158) CALDARELLI – KOKA: THAT the Board rescinds By-law 2002-2 to govern the conduct of Meetings of the Board and adopts By-law 2018-1 to Govern the Proceedings of Meetings of the Board.

CARRIED

## **Chief's Youth Initiative Fund**

The Board received requests for support from the Chief's Youth Initiative Fund.

(2018-159) KOKA – CALDARELLI: THAT the Board approve the following donations with funds drawn from the Chief's Youth Initiative Fund:

\$3,000 in support of the 2018 Shopping with Cops Program

\$400 in support of the 2018 Louis Street Community Association Christmas Festivity

CARRIED

## **Report from Chief**

The Chief reviewed his report for the month of November 2018 as circulated with the Board Agenda highlighting certain activities. Of note, the Tactical Unit presentation 'Neo Kids Superheroes for Little Heroes' which grows bigger each year. Crime Prevention Week activities with theme 'Help Us Help You' was a huge success. As always, the Service takes great pride in its involvement with the community.

Chair Vagnini thanked all for a great job.

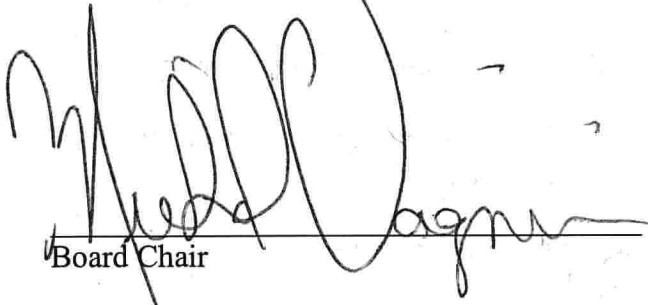
**New Business**

None

**Motion to Return to In Camera Time – 5:03 p.m.**

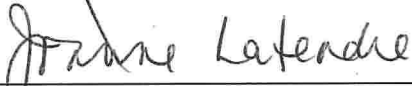
(2018-160) CALDARELLI – KOKA: THAT the Board moves back to IN CAMERA to resume discussions.

CARRIED



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Board Chair



A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be the name of the Board Executive Assistant.

Board Executive Assistant